

APPROVED

Minutes of A Special Meeting of the Board of Warden and Burgesses on Saturday February 7, 2015 at 9AM at 4 Nibang Avenue, Fenwick, Ct.

The Meeting was called to order by the Warden, Ethel Davis.

Present: Pam Christensen, Frank Keeney, Bob Gay, Newt Brainard. General Manager, Larry DeBlasiis, Concerns Committee Chair, Fran Adams.

Members of the Public: Jaime Gay

**A Motion was made by Pam Christensen seconded by Frank Keeney to approve the Minutes from the last meeting.
PASSED UNANIMOUSLY.**

General Manager's Report- Mr. DeBlasiis highlighted items from his report that three firms responded to the RFP request for the three potential Road Projects. The Burgess discussion surrounded on what projects should move forward this coming year. It was decided to direct the General Manager to request bids on the Sequassen/Nibang project and the Bridge area portion located at the back of the 4th Tee. In addition, confirmation that the projects are all located on Borough property should be researched and that the General Manager should continue to move forward on possible Permits required.

Mr. DeBlasiis then reported on the Appraisals received on the Maple Avenue lot. The decision was made to continue gathering the last pieces of information to conduct a title search and to clearly mark the possible lot.

**A Motion was made by Bob Gay seconded by Frank Keeney to lease two pieces of golf course equipment to replace existing equipment with a new lease.
PASSED UNANIMOUSLY.**

**A Motion was made by Frank Keeney seconded by Bob Gay to authorize the General Manager to purchase a Sander.
PASSED UNANIMOUSLY.**

The Sand will not be held stored in the Borough and the least amount of salt to be effective should be added to the sand and used on Borough Roads.

**A Motion was made by Bob Gay seconded by Pam Christensen to pass the Equal Employment Policy, Drug Policy and Privacy Policy for the Employee Manual for the Borough of Fenwick.
PASSED UNANIMOUSLY.**

A discussion took place concerning the "testing provision if an employee was under suspicion of using drugs on the job. Would the Borough have the ability to test the employee? It was requested that the General Manager investigate this issue with

the appropriate agency and legal entity to determine how this aspect of the Drug Policy should read. This aspect of the Policy will be added and amended after such information is presented to the Burgesses.

The new starter shack has been ordered and a cash register to automate the ticketing of the golfers has been purchased. The long term goal is to build a database but in the short term it will allow us to have tighter cash control and will give us a printout of activity at the end of the day. Red tickets will be eliminated and the target date for the new starter shack and the new ticketing system is May 1st.

The Crosswalk relocation and the new golf Path are underway. The DOT is responsible for moving the crosswalk and the Borough will do the rest of the work. Mr. DeBlasiis then complimented the wonderful job plowing the employees have been doing this winter and that the new plow has made a significant difference. The Burgesses agreed.

Treasurer's Report- It is a difficult time to predict whether the Borough will make budget but a review of the Borough's cost to date suggest we are in reasonably good shape. Administrative costs have been flat for three years despite the extra allocated cost of the mortgage. Land management expenses have leveled off while our recreation facilities have become more expensive to operate given the recent improvements. Any funding for new projects or equipment will need to come from the Reserve Fund as last year was an unusual year of permit fees.

Park Commission Report- It has been decided that in terms of the facilities the residents or renters will pay for the privilege to use the facilities whether it is tennis, golf or the beach. This will ensure that we will be able to better control the use of the facilities from non members. Beach Usage tickets are now included in the Residents Fee. Beach usage tickets for the public will be available for purchase at the Borough office at specified hours and for the Day only.

Concerns Committee Report- The Committee had a meeting with no majority but have maintained their position to move forward with changing the Special Act concerning the status of an elector to include more individuals in the electorate to be able to vote and participate in Borough government. Gaffney and Bennett, a lobbying firm, have been retained to assist in this endeavor. The Committee also strongly endorses hiring a "Park Ranger" for the season and are investigating the access situation in the West end of the Borough.

Fenwick Yacht Club; Bill Christensen was allowed to address the Burgesses from New York via phone with a request given that the weather was an issue and it being an off season meeting. The FYC requests hosting a dinner with the American Yacht Club during their annual cruise. It will be August 21 from 6:30-10:00 PM and will be under a tent for around 75 people. The tent will remain for the Fish o Rama the next day.

A Motion was made by Newt Brainard seconded by Bob Gay to approve the FYC to put up a tent and hold a dinner for the American Yacht Club for their annual cruise.

PASSED UNANIMOUSLY.

They must meet the requirements of anyone using Borough property for an event.

Burgess Reports:

Road Committee: Mr. Adams reported that the Committee would like to place a low cost turnaround near Sequassen where only one car can turn around. It will require no paving and be located on Borough property.

Warden's Report: Attached is the Resolution that the lobbyists requested to show to the legislature that the Fenwick Community supports the change to include more electors in the governance process. The key changes in this Resolution is that if you own Borough property outright and live outside of the state of Connecticut you will be able to vote. Also if your house is a part of a Trust or LLC one representative may be designated from the Trust or LLC and will be able to vote. An elector may not have more than one vote.

A Resolution was made by Newt Brainard seconded by Bob Gay to approve the Resolution as read and attached to these Minutes.

PASSED UNANIMOUSLY.

The Warden and Mr. DeBlasiis met with Chief Spera concerning Borough Issues. They discussed an increase in patrols during the summer months and the right of the Borough to close roads. In addition, the Warden reported that Robyn Gengras has volunteered to be the contact person for the Junior Program. Finally, discussion took place concerning the vision of the "Park Ranger" patrolling the Borough. It was determined that this individual would have multiple roles and would be evolving into the role the community needed. The Concerns Committee should come back to the Burgesses with the scope, title and dates of employment to the Burgesses.

Being no further business, at 11:55AM a motion was made by Newt Brainard seconded by Bob Gay to adjourn the meeting.

PASSED UNANIMOUSLY.

Respectfully Submitted,

Julie G. LeBlanc,