

**BOROUGH OF FENWICK  
BOARD OF WARDEN AND BURGESSES  
SPECIAL MEETING  
FRIDAY, APRIL 1, 2016 AT 4PM**

**APPROVED**

**Present:** Warden Fran Adams, Frank Keeney, Ethel Davis, Jonathan Gengras, Pam Christensen, Valerie Bulkeley, Treasurer Bob Gay, General Manager Larry DeBlasiis, ZEO/LUA Marilyn Ozols.

**Also Present:** Dinny Bush, Cindy Patterson, Bruce Arneill.

The Warden called the Meeting to Order at 4 PM.

The Floor was open for Public Comment. No one spoke.

**A Motion was made by Valerie Bulkeley seconded by Ethel Davis to accept the Minutes from the February 19, 2016 Burgess Meeting as presented.  
PASSED UNANIMOUSLY.**

**General Manager's Report**

**Season Tickets Sales:** They have exceeded estimates by four new ticketholders and new golfers are coming to play from as far as Massachusetts. A year ago there was a concern with the new pricing structure and lack of play and presently we are almost at the maximum number of A ticket holders and play is at a high for this time of year. Larry DeBlasiis presented a graph indicating the positive correlation between golf revenues and the weather. The Resident Recreation Fee however is running less than expected and it was requested that a friendly reminder to residents be sent to those who are past due.

**Budget:** A preliminary discussion took place concerning next year's budget with the mill rate staying the same or increasing it to maintain similar financial results next year. There are a few equipment replacement purchases identified with the plan to sell the old equipment instead of keeping them for replacement parts.

**Crab Creek Bridge:**

**A Motion was made by Valerie Bulkeley seconded by Ethel Davis to complete work on the Crab Creek Bridge stated in the COP approved by DEEP not to exceed \$36,000 and to be completed this Spring.  
PASSED UNANIMOUSLY.**

**Fenwick Pier:** An extension was granted by the DEEP for the COP for work on the Pier for one year. They indicated they would be open to extending the approval for another year but it was recommended that a Plan for the Repair work should be in place in the near future. Patching on the west side of the Pier will be done for this upcoming summer with the cost estimate between \$3000-\$4000.

**First and Ninth Fairway Project:** The project will begin in the Fall. A detailed Project Plan will be developed to ensure that little or no effect will impact on golf course revenue and on golf course play.

**South Cove Dredging:** This Project was placed on hold at this time due to prohibitive cost and that the DEEP would most likely not support the project.

**Golf Course Staff:** Two new starters have been hired who are able to work year round. Tim McDonald has been rehired as the Park Monitor working thirty hours a week. It was discussed that by his request and the Burgesses' recommendation to have a series of meetings to introduce him to the Community and to discuss his Role and Responsibilities.

**Pier Playground:** The Playground has been deteriorating and it has become necessary after this Season that improvements and new equipment will be needed. It was requested that the Park Commission evaluate and come back to the Burgesses with a Plan. The prior Beach Committee researched options for the area and will forward the research and recommendations to the Park Commission.

**Five Year Capital Plan:** Larry DeBlasiis introduced a conceptual Draft of the Five Year Capital Plan intended to begin the discussion for its development and content for the Burgesses. The Burgesses are to prioritize Projects for the next Burgess Meeting to continue to develop the Plan.

#### **Treasurer's Report-**

**A Motion was made by Ethel Davis seconded by Valerie Bulkeley to discontinue and close out the Line of Credit with Liberty Bank. PASSED UNANIMOUSLY.**

Bob Gay suggested that the Burgesses should have a Policy in place for operating surplus funds and the account to which they should be placed. In the past the funds were put in the Reserve Funds where the funds could be used for multiple purposes and any expense would have to be authorized by the Burgesses.

**Living Shoreline Committee Report-** The Warden gave the update. The Town has put out a RFP (Community Coastal Resilience Study and Infrastructure Assessment) for an engineering report to create a response for the needs that were brought forth in the findings of the "Study on the Effects of Sea Level Rise and Climate Change in Old Saybrook, Connecticut". The Warden followed up with the Town to insure that the Borough was included in the Assessment but discovered we were not. The

Burgesses gave the Warden permission to speak Carl Fortuna to find an equitable solution so that the Borough would be included in the Plan.

### **Park Commission:**

**Master Golf Course Plan:** Frank Keeney, Park Commission President, discussed the next step in developing the Master Plan Narrative that was approved by the Burgesses. The next step is to develop a plan for each hole. A proposal was received by Tim Gerrish, Golf Course Architect that would provide schematic drawings for each hole. The Borough would then negotiate with a contractor directly for the ongoing work.

**A Motion was made by Jonathan Gengras seconded by Ethel Davis to hire Tim Gerrish to detail the golf course narrative for a cost of \$5000 this fiscal year and \$5000 next year.**

**PASSED UNANIMOUSLY.**

**Tree Removal Status:** It has come to the attention of the Park Commission that there have been some complaints concerning the number of trees being cut down on the Golf Course and Borough land. To clarify: the Park Commission has authority to remove trees on the Golf Course living or dead; on land under easement no living tree can be cut down unless it is a safety issue. Presently, a moratorium for sixty days is in place whereby no trees will be cut down. In addition, a reforestation plan will be developed. Finally, the consideration of a Tree Warden will be researched.

### **Commission Reports-**

**HDC:** They have met twice since the last Burgess Meetings. The Gehman and Gagne Homes have been approved for demolition and plans for new homes approved.

**LPLT:** An organizational Meeting was held on March 5<sup>th</sup> to discuss the information put forth from the lawyer who evaluated the LPLT regulations. It was determined to create a subcommittee to develop a mission statement and adopt new regulations. In addition, they discussed how to evaluate properties under their jurisdiction according to how they contributed to the Fenwick flora and fauna. This would then lead into considering assessing violations according to the value of the property.

### **Warden's Report-**

**Sidewalk Repair Request:** A request was made by the Albani family to have the sidewalk on the waterfront be repaired. The Warden will respond by informing the Albani's that traditionally the Borough policy has been that repair is the responsibility of the abutting property owner.

### **Commission Appointments:**

**A Motion was made by Valerie Bulkeley seconded by Pam Christensen to nominate Theodore Van Itallie and Richard Neeley as Alternates to Planning and Zoning Commission and Nancy Haviland as Alternate to Zoning Board of Appeals.**

**PASSED UNANIMOUSLY.**

**Fire pit and Bonfire Permits:** The Fire Marshall of Old Saybrook sent notification to the Borough of the rules and the requirement to for permits for Fire pits and Bonfires.

**A Motion was made by Valerie Bulkeley seconded by Frank Keeney that the Board of Warden and Burgesses support the requirements for Permits for Fire pits and Bonfires in Old Saybrook.**

**PASSED UNANIMOUSLY.**

**Other Business:**

**A Motion was made by Ethel Davis seconded by Pam Christensen to approve the purchase of cushions for the Beach Chairs at the Beach with funds provided by FIF.**

**PASSED UNANIMOUSLY.**

Frank Keeney has graciously volunteered to follow his father, Lafayette Keeney, as Flag Keeper in the Borough.

Being there no further business, a Motion was made by Valerie Bulkeley seconded by Ethel Davis to close the Meeting at 6:30 PM.

Respectfully Submitted,

Julie G. LeBlanc. Clerk

**NEXT MEETING:**

**Saturday, April 30<sup>th</sup> at 9 AM**