

BOROUGH OF FENWICK
HISTORIC DISTRICT COMMISSION
REGULAR MEETING & PUBLIC HEARING – JUNE 4, 2022

A Regular Meeting and Public Hearing of the Fenwick Historic District Commission was held at 4 Nibang Avenue and via Zoom on Saturday, June 4, 2022. Notice of the meeting was posted in a timely manner on the Fenwick kiosk, on the website, and in the Harbor News.

Members Present: Beverly Keeney, Deborah Neely, Patsy Jones, Mike Reynolds (Alternate).

Members Present via Zoom: None.

Members Absent: Valerie Bulkeley, Matt Myers, Scott Pulver (Alternate), Ashley Gengras (Alternate).

Others Present: Marilyn Ozols, ZEO and HDC Compliance Official, Kim Gilhool.

1. Call to order.

Secretary Neely called the meeting to order at 9:00 a.m. and seated M. Reynolds as a voting member. A quorum was established (Keeney, Neely, Jones, Reynolds).

2. Public Hearing: 30 Agawam Avenue, map 10, lot 48. St. Mary's By-The-Sea, owner and applicant. Application HDC22-012 to install exterior lights at stairs.

This application has been withdrawn, but may be resubmitted in the fall after fixtures are selected. Lighting is required by code at the stairs, but the building is not expected to be used after dark in the summer.

3. Possible Action on HDC22-012, 30 Agawam Avenue. Withdrawn.

4. Public Hearing: 35 Pettipaug Avenue (10 Sequin Avenue), map 9, lot 64. Francis & Kimberly Gilhool, owners, Frank Gilhool, applicant. Application HDC22-013 to install split rail fence.

P. Jones and B. Keeney indicated that although they are abutters, they can review the application objectively.

K. Gilhool presented. She stated that they are proposing a two rail fence backed by garden mesh; the mesh should not be noticeable; the fence will line up with the porch; and there will be a gate on either end.

B. Keeney stated that she had looked at the site with the owner to understand the location and noted that it is fairly contained on the lot.

M. Ozols stated that she had heard from the Wilsons, who are abutters, and they have no issues with the fence. She cautioned that care should be taken to ensure that installation is behind the property line.

After asking for public comment and any additional input, **on a motion by B. Keeney seconded by P. Jones, it was voted unanimously to close the public hearing and go into regular session.**

For: Keeney, Neely, Jones, Reynolds.

Against: None.

Abstain: None.

5. Possible Action on HDC22-013, 35 Pettipaug Avenue.

Based on the discussion in the hearing, **B. Keeney moved to approve the application as presented and to grant a Certificate of Appropriateness for Application HDC22-013, 35 Pettipaug Avenue (10 Sequin Avenue), to install a split rail fence.** P. Jones seconded the motion and it was approved unanimously.

For: Keeney, Neely, Jones, Reynolds.
Against: None.
Abstain: None.

On a motion by B. Keeney, seconded by M. Reynolds, it was voted unanimously to go back into public hearing.

For: Keeney, Neely, Jones, Reynolds.
Against: None.
Abstain: None.

6. Public Hearing: Proposed Regulation Amendment to add definition for photo simulation.

M. Ozols stated that the only change is to add a definition for photo simulation and re letter the remainder of the definitions. The new definition reads “Photo Simulation shall mean a photographic image that has been computer-modified to show a not-yet existing feature.” She added that photo simulation is listed in the requirements in item 9 on page 6, but had not previously been defined.

Members agreed with the addition and had no additional questions.

After asking for public comment and any additional input, **on a motion by P. Jones, seconded by B. Keeney, it was voted unanimously to close the public hearing and go into regular session.**

For: Keeney, Neely, Jones, Reynolds.
Against: None.
Abstain: None.

7. Possible Action on Proposed Regulation Amendment.

Based on the discussion in the hearing, B. Keeney **moved to adopt the amendment as presented and to set an effective date of July 1, 2022. P. Jones seconded the motion and it was approved unanimously.**

For: Keeney, Neely, Jones, Reynolds.
Against: None.
Abstain: None.

8. Reports on Current Projects.

- a. **6 Pettipaug Avenue** – M. Reynolds reported that the work is consistent with the Certificate of Appropriateness and should be generally complete by the start of the Hammer Law with some minor items to be completed in the fall.
- b. **25 Pettipaug Avenue** – B. Keeney reported on the exterior items currently being completed and stated that the work is consistent with the Certificate of Appropriateness. Minor items will need to be completed after the Hammer Law ends in September.

9. Approval of Minutes: May 7, 2022.

B. Keeney moved that the minutes of the previous HDC meeting on May 7, 2022 be accepted as written. M. Reynolds seconded the motion and it passed unanimously.

For: Keeney, Neely, Jones, Reynolds.
Against: None.
Abstain: None.

10. Old Business / Other Business.

11 Pettipaug – Members asked about any remaining work to be done. A modification was approved to remove these items from the C of A so they are no longer planned.

Drones – Members asked about the use of drones in the Borough. This is not in HDC jurisdiction but could be brought to the attention of Burgesses.

11. Adjourn.

On a motion by B. Keeney, seconded by M. Reynolds, it was voted unanimously to adjourn at 9:19 a.m.

Respectfully submitted,

Marilyn M. Ozols, Acting Clerk