

MINUTES OF THE SPECIAL MEETING OF THE WARDEN AND BOARD OF BURGESSES Monday,
November 14, 2022
4 NIBANG AVENUE and VIA ZOOM

A Special Meeting of the Warden and Board of Burgesses was held on Monday, November 14, 2022. Notice of the meeting was posted in a timely manner on the Fenwick kiosk and on the website.

PRESENT: Frank Keeney, General Manager Jeff Champion (GM), and Zoning Enforcement Officer/Land Use Administrator Marilyn Ozols (ZEO).
PRESENT via ZOOM: Warden Newt Brainard, Art Wright, Jonathan Gengras and Duby McDowell.
NOT PRESENT: Pam Christensen, Ann Pulver.

MEMBERS OF THE PUBLIC

Present: None
Present via Zoom: Bar Chadwick

1. Call to Order

The Warden called the meeting to order at 4:02 p.m.

2. Harbor Engineering Proposal – Discussion and Possible Action

General Manager Jeff Champion presented a review of a contract by Harbor Engineering, LLC to 1) assess the condition of existing waterfront infrastructure, 2) identify deferred maintenance and provide recommendations to keep structures serviceable. After a discussion,

A motion was made by F. Keeney to authorize the Warden to review the Harbor Engineering, LLC contract with Attorney M. Zizka and to sign the contract for an amount not to exceed \$28,000. Seconded by A. Wright. Passed Unanimously

3. Golf Cart Leases – Discussion and Possible Action

Manager Jeff Champion presented proposals for 2023 golf cart rentals. After a discussion,

A motion was made by F. Keeney to forward the contract to Attorney M. Zizka for review and then to authorize General Manager J. Champion to sign the contract. Seconded by D. McDowell. Passed Unanimously

4. 2023 Golf and Recreation Fees – Discussion and Possible Action

Manager Jeff Champion presented proposed Golf and Recreation fee changes for 2022-2023.

A motion was made by A. Wright to adopt the fees as outlined. Seconded by D. McDowell. Passes Unanimously

5. Personnel Structure – Executive Session

On a motion by F. Keeney, seconded by J. Gengras, it was voted unanimously to go into executive session to discuss personnel structure at 4:46pm and to invite Zoning Enforcement Officer/Land Use Administrator Marilyn Ozols (ZEO), General Manager Jeff Champion (GM) and Clerk, Nancy Marikar to attend.

On a motion by F. Keeney, seconded by J. Gengras, it was voted unanimously to leave executive session at 5:20pm.

6. Next Meeting

Thursday, November 17, 2022 at 4 Nibang Ave and via Zoom.

18. Adjournment

On a motion by F. Keeney, seconded by D. McDowell, it was voted unanimously to adjourn at 5:22pm.

Respectively Submitted,
Nancy Marikar, Clerk