

MINUTES OF THE SPECIAL MEETING OF THE WARDEN AND BOARD OF BURGESSES
Wednesday, January 12, 2022 – 4PM
Via Zoom

A Special Meeting of the Warden and Board of Burgesses was held on Wednesday January 12, 2022. Notice of the meeting was posted in a timely manner on the Fenwick kiosk and on the website.

PRESENT: Warden Newt Brainard, Frank Keeney, Duby McDowell, Art Wright, Ann Pulver, Jonathan Gengras, General Manager Jeff Champion (GM), and Zoning Enforcement Officer/Land Use Administrator Marilyn Ozols (ZEO).

ABSENT: Bob Gay, Treasurer, Pam Christensen.

MEMBERS OF THE PUBLIC:

PRESENT: Bill Webster, Chuck Chadwick.

1. Call to Order

The Warden called the meeting to order at 4:03 p.m.

2. Moment of Silence (Patty Marvin Mulholland)

A moment of silence in memory of Patty Marvin Mulholland was observed.

3. Approval of Burgess Meeting Minutes from November 30, 2021

A Motion was made by F. Keeney, seconded by A. Wright, to approve the November 30, 2021 minutes.

PASSED UNANIMOUSLY.

4. Open Forum for Fenwick Residents to Speak

See “Long Ball”

5. General Manager’s Report

COVID:

Some staff has become ill with Covid. Safety protocols have been reviewed with all staff. Fenwick residents should be aware that illness might result in unplanned office closures.

Quote on Road Repaving:

JJ Dibble Construction advised that, with reference to returning Pettipaug to a stone surface, the stone should start after the incline, in the area near the Ryder and Wade houses. If the stone surface starts before the incline, there is a risk of dirt runoff that would destroy the dry well. Paving is recommended up over the crest. Jeff will request a quote for the work in time for the February meeting.

Golf Course Irrigation System:

The insurance claim has been accepted. A check and final accounting is forthcoming. Daryl will move forward with ordering the parts so that work can be completed as soon as possible.

Pier Update:

Jeff has been trying to contact Charles Brown, GNCB owner, to discuss options for pier repair. Inquiries have gone unanswered. Sealing of the concrete for the entire pier will be included in the scope of work. (No contractor could be found to seal the end of the pier). Jeff will continue to reach out to Charles. Brown. The goal is to complete this project by the spring of 2022, otherwise push it to the fall 2022 or spring 2023.

Golf Course:

The course was busy in December, resulting in another record-breaking month.

Maintenance Equipment:

Equipment updates and replacements are being made, keeping in mind the current and future needs of the Borough.

Insurance & Email Security:

All emails have been brought into compliance with Multi-Factor Authentication (MFA), allowing for the process of applying for Cyber Liability to begin.

Rotating the Starter Shack:

J. Champion and F. Keeney reviewed plans for rotating the shack versus replacing windows. Frank confirmed that he and Daryl concluded that window replacement would be the best option. The Burgesses concurred.

Coyote Trapping:

To date, two Coyotes have been removed from the West side marsh. The season will run until the end of January 2022.

Surveyor:

There is a need to know the location of underground utilities on Borough property in various areas throughout the Borough. Jeff will contact "Call before you Dig" to clarify if they will provide this service. Staff will continue to seek a quote for services that CBYD does not provide.

Widening Sidewalk at Pier Entrance:

Jeff is working on a quote to repair and flare out the current sidewalk to avoid regular occurring muddy ruts.

6. Treasurer's Report:

The audit is completed. Newt Brainard asked that Jeff's budget presentation be refined to show what we know based on current operating expenses and committed capital expenses.

7. Cart Path:

Frank Keeney asked for \$10,000 to repair the Cart path (maintenance path) along the 9th hole. He added that erosion has gotten worse over the years with runoff water flowing to the bunker and the fairway. After a brief discussion, A **Motion was made by Art Wright to allocate up to \$10,000 to rebuild the Cart Path, Seconded by Ann Pulver. PASSED UNANIMOUSLY**

8. Hold Harmless for garage/home entry for trash pickup – discussion and possible action.

Newt Brainard outlined three potential courses of action: 1. Move forward with the draft of agreement created by Attorney Mike Zizka. 2. Refine draft. 3. Leave current policy in place. Item will be placed on the February Agenda and a copy of the draft agreement will be sent to all Burgesses.

9. Request for Qualifications/Resiliency Engineering – discussion and possible action.

Marilyn Ozols, ZEO reported that a request for applications went out. One respondent, Sally Harold, expressed interest and was interviewed by Newt, Jeff, Marilyn and Daryl. It was agreed that she could provide the services that the Borough was seeking, but due to the tight deadline of Feb 3, she had to withdraw, citing a lack of available time. A plan will be made to find someone to meet future deadlines.

10. Long Ball:

Chuck Chadwick asked and was given permission to speak. He clarified that the Borough of Fenwick has never paid for damages to his home incurred during Long Ball. He further added that the expense of repairs is becoming too much. The Burgesses agreed that the cost of damages should not be born by the homeowner. This issue should be addressed before summer 2022.

11. Short Term Rental:

The Appellate Court has agreed to hear the appeal of the superior court decision. Action is to wait to see the result of the appeal.

12. Board, Commission, and Committee Reports

Park Commission: F. Keeney

Nothing further.

FIF: A. Wright

No meeting.

Planning & Zoning: A Wright

Rosenthal application approved.

Revised regulations to comply with new the State of CT State statutes will be scheduled for public hearing, along with an Affordable Housing Plan, also required by state statutes.

ZBA: A. Pulver

No meeting.

HDC: P. Christensen

Meeting was held Jan 8, 2022.

B. Gay – door change approved.

Special Meeting scheduled 1/31/22

Concern Committee: P. Christensen

No report.

LPLT: P. Christensen

No report.

Harbor Management: J. Gengras

Nothing to report.

Commissions Coordinator: D. McDowell

A vacancy exists on the Planning and Zoning. Discussions and a plan for replacement are currently underway.

13. Warden's Report

There will be three bids submitted for Entrance Landscaping within the next week. If needed, an interim single agenda meeting will be called.

Road paving: see General manager's report.

14. Other Business

None.

15. Next Meeting

The next meeting is set for Thursday February 17, 2022 4:00 p.m. It will be a Zoom meeting.

16. Burgess Comments

None.

17. Adjournment

There being no further business, meeting was adjourned by N. Brainard at 5:07pm.

Respectively Submitted,

Nancy Marikar, Clerk