

AMENDED MINUTES OF THE SPECIAL MEETING OF THE WARDEN AND BOARD OF BURGESSES ON FRIDAY, JUNE 21, 2019 AT 4 NIBANG AVENUE, FENWICK, CT.

PRESENT: Warden Newt Brainard, Arthur Wright. Frank Keeney, Jonathan Gengras, David Savin, Pam Christensen, Ann Pulver (4:30 pm), Robert Gay, General Manager Jeff Champion.

The Warden called the Meeting to Order at 4:06 pm.

Approval of the Minutes

**A Motion was made by Jonathan Gengras seconded by Frank Keeney to approve the May 25, 2019 Minutes as presented.
PASSED UNANIMOUSLY.**

The Floor was opened for Public Comment.

Robert Gay speaking as a Resident requested that the Warden and the Burgesses approach the Coast Guard about reconsidering a “no wake zone” between Harbor One and the Inner Light. Presently, the wave action is contributing to the issues with the Dune on Sequassen Avenue. The Warden will follow up with Bill Christensen and the Harbor Management Commission to look into the issue.

Discussion also continued with the Coast Guard building and how it increasingly has become more of an eyesore. All the fencing surrounding the building has fallen down. The Warden will follow up with the Coast Guard to request the fencing be put back and to clean up the property.

General Manager’s Report

Jeff Champion provided his Report to the Burgesses prior to the Meeting. He discussed the following items:

-EZ Links: A Separation Letter is being prepared by Mike Wells and Campbell Hudson with no financial penalty to either party. The Program has increased the work load, the email marketing system does not work, and is inefficient. The glitches are confusing to the starters and one starter has quit over the Program. Research for a new Program and its relaunch will happen after Labor Day.

-Borough Opening: Everything is on schedule. Pier will be completed tomorrow. Beach Umbrellas will go up for July 4th. Lifeguards begin June 28th. The Warden asked that until the Season is in full swing to make sure the gate to the Pier is closed. Discussion took place concerning the ineffectiveness of the Sign at the Gate to deter non residents from walking to the Pier and using the Beach. A new sign will be placed with the language; “STOP.... Access with Pass Only”.

-New Chart of Accounts is late starting due to the EZ Links System launch. The start date for the transition of Accounts will be from May 1st.

Lifeguards and Park Monitor: The Two head lifeguards are entering the third year with the Borough. There will be a total of nine guards. Chuck Mercer will be back as the Park Monitor. The Warden asked that he spend 70% of his time (afternoons and weekends) at the Gate not allowing access to the Beach with the remaining amount of his time spent at the tennis courts, west end (late afternoon), and at the Gay House looking for fishermen (dusk). The Warden reiterated that if there were any issues with Chuck they should be directed to Jeff as he is his Boss and should be responsible for discipline.

-Playclass: Presently, there are thirty children signed up for July with the anticipation that numbers will increase in August. The Tennis Pro, Aaron, will be down to four days a week, no swimming lessons, golf tees times are few on Monday, and sailing has only seven children in July. The shared expense for the lifeguards has become an issue as the Playclass will not be using the lifeguards for lessons and therefore do not want to pay the \$4000 as they will not be receiving any revenue for swimming lessons.

Treasurer's Report

Bob Gay anticipates a \$20,000 surplus for the fiscal year. He stressed that the Borough should go ahead with the Entrance Renovation Project. He thanked Jeff Champion and his cost savings efforts over the winter to the success of bringing in the Budget and the cash management program instituted over the last year as well.

FIF has requested from the Burgesses a list of potential Capital Projects. The Warden felt that there were three: Playground, west end gate and the Borough Entrance that has already been committed.

The Warden and Jeff Champion met with the Carl Fortuna, DOT representative, and Jeff Jacobsen to discuss the Borough Entrance Project. The kick off meeting discussed next steps that included Jeff Jacobsen to update this Plan from four years ago and to provide a Proposal and fee for his work. A landscape architect needs to be hired as no Plan had been done in the prior Plan.

The Town has agreed to provide assistance financially with this project.

Board, Commission and Committee Reports

A Motion was made by Jonathan Gengras seconded by Arthur Wright to nominate the following residents to Commissions:

Park Commission: Frank Keeney, Robyn Gengras, Greg Millard, Margaret Wade, Bob Gay.

Historic District: Member: Patsy Jones: 2024

Alternate: Christine Duncan: 2022

Harbor Management: Member: Samuel Scatterday: 2024

Alternate: Chip Gengras: 2022

Zoning Board of Appeals: Member: Kathy Berluti: 2024

PASSED UNANIMOUSLY.

The Warden appointed Frank Keeney as President of the Park Commission.

Planning and Zoning: Art Wright reported that the Public Hearing for Short Term Rentals will be held on July 20th at 9 am.

FIF: Art Wright reported that an Appreciation Party will be held for donors of July 4th. Cindy Patterson is resigning as Treasurer as she has committed her time to the Living Shoreline Project.

Harbor Management: Jonathan Gengras reported that there will be a meeting in July.

Concerns Committee: Pam Christensen reported that they are moving forward with placing a gate on the West End on Wilson Avenue. They are going to get two estimates of the cost, submit it to the Warden and then have conversations with the residents on Wilson Avenue to share details.

Park Commission: Frank Keeney reported that he asked Margaret Wade to chair a Committee for the Playground Renovation with the goal to present the redesign and funding plan by Columbus Day. The Playground would be installed for the next summer and to have the neighborhood review the final Plan.

- Trees: A Pine tree was taken down by the Borough entrance, Ryder House tree was taken down and the Port o Potty Tree is not in the best of health and is being treated. It was discussed that there should be a shade tree considered with the Playground renovation.

- A resident has concerns of the tick and grub spraying on the golf course. Moving forward the rough will be sprayed for ticks weekly as well as the fairway. The grub pesticide is environmentally friendly as is the tick pesticide.

- A noise complaint at the tennis courts has been addressed and the courts will not be rolled until 7 am. In addition, a governor was placed on the golf cart which will also cut down on noise.

- Frank presented the opportunity to rent golf carts to daily fee holders at a cost of \$15 for nine holes. The cost to rent from Hawke is \$150 per cart a month. A liability waiver will be signed at the point of rental. A Pilot Program will start for three months and will start with four carts.

- The Recreation Fee will be reevaluated in the fall for families of Resident's that are renting a House in the Borough. Moving forward they may be required to pay the Renter's recreation fee and might not be covered from their family Recreation Fee.

- Donations to the Borough and how to document contributions was discussed. It was decided that a sign would be placed in the Borough Office with the following: "Thank you for the following donations"....

- A sign needs to be placed on Hole #4 that states "Please be considerate of Golfers" as safety concerns continue as to the safety of both the golfer and the walker and bicyclist.

- Essex Golf is doing well with the Fenwick merchandise. They had \$3300 in sales.

Warden's Report:

The Warden and Frank Keeney met with Campbell Hudson and the following items were discussed:

- Peter Bulkeley executed the removal of the reversionary rights of Fenwick Hall on the extra lot near the Maintenance Building so the Borough now has full control of that asset.

- 4 Nibang is still being researched as to who has the reversionary rights on the Property: Fenwick Hall or LPLT.

- The white paper on Ordinance vs Regulation prepared by Mike Zizka was distributed to the Burgesses prior to the meeting. The Warden discussed the Bachelorette/Wedding Parties and Short Term Rentals is not part of the Zoning Regulation and should be included. This activity is not part of the Fenwick community and should not be allowed. He will contact Chuck Chadwick to discuss.

NEXT MEETING: Friday, July 26th at 4 PM.

Being no further business, A Motion was made by Jonathan Gengras seconded by Ann Pulver to close the meeting at 6:15 PM.

PASSED UNANIMOUSLY.

Respectfully Submitted,

Julie G. LeBlanc