

Minutes of a Special Meeting of the Board of Warden and Burgesses on Wednesday, July 1, 2015 at 4 PM at 4 Nibang Avenue, Fenwick, Ct.

The Meeting was called to order at 4 PM by the Warden Fran Adams. He congratulated all the newly elected Burgesses: Valerie Bulkeley, Ethel Davis, Jonathan Gengras and reelected Burgesses: Pamela Christensen, Arthur Wright, Frank Keeney. In addition, the Warden congratulated the reelection of Bob Gay as Treasurer, Matt Myers as Tax Collector, and Julie LeBlanc as Clerk.

Present: Valerie Bulkeley, Art Wright, Pam Christensen, Jonathan Gengras, Bob Gay, General Manager Larry DeBlasiis, ZEO Marilyn Ozols

Others Present: Bill Webster, Robert Boody, Tom Riggio, Peter Bulkeley,

Open Forum for Fenwick Residents- Bill Webster spoke to having the entrance of the to the Beach around his house being closed at Dusk. Young adults are building fires and fishermen are present and it is a cause of concern. He would like a sign indicating the closure of the area posted. In general, it was discussed to increase signage in the Borough; no parking, slow children at play etc. The Warden referred the issue to the Park Commission for their review.

**A Motion was made by Valerie Bulkeley seconded by Art Wright to approve the last meeting's minutes with amendments.
PASSED UNANIMOUSLY.**

The amendment to the Minutes was concerning the clarification of the duties of the members of the Park Commission. Peter Bulkeley is responsible for golf and tennis and Bob Gay is responsible for the beach, pier, and parklands.

General Manager's Report- Larry DeBlasiis reported that he is working on closing out the financials for the year and results should be available in mid July. Due to the Road project there was unusual financial activity that demanded managing the Borough's cash flow but all seems to be in order with no need to draw on the line of credit. For the year, Golf revenues are on the increase and expenses are down and it looks like we did very well against Budget. It would be favorable for this year's tax receipts to come in earlier as to mitigate any cash crunch. The tax bill is dated July 1 but residents have the month to pay it. The Warden will send a request to the Residents on the Website that paying their tax bill earlier rather than later is beneficial to the Borough's finances. Road construction is completed until Fall when paving will be completed on Nibang/Sequassen and where a new electrical pole is installed and for the time being will require cones for safety purposes until we can finish installation. The wires could not be placed underground. Stone will be placed between the third and fourth holes where large puddles are forming. Pettipaug will be repaired by the homeowner who had to dig up the road in front of their home as well.

**A Motion was made by Valerie Bulkeley seconded by Jonathan Gengras to purchase a new loader and lease a mower as stated in the Budget.
PASSED UNANIMOUSLY**

Starter shack is in operation except for the installation of cameras. A core staff of Starters is in place and are trained. It was discussed that the Starters maintain the ten minute window between tee times and not to squeeze players in as it slows the course down on the second

hole. Relocation of the crosswalk is completed and the State will white line the new section and black out the old crosswalk. We do not have a date from the State for completion. The Employee Manual will be reviewed in the summer/fall and legal has reviewed. Burgesses will need to review and determine how the Borough wants to address certain issues. The prior year's Audit was finally completed on June 16th and the Auditor was fined by the State \$6000-\$8000. An RFP was sent out to six firms and one responded. The Borough is a small client therefore many firms do not find the work attractive.

A Motion was made by Art Wright seconded by Valerie Bulkeley to authorize the General Manager and Treasurer to hire Sandra Wellwood LLC as the Borough Auditor after confirming references and interview.
PASSED UNANIMOUSLY

Commission Reports-

Planning and Zoning- August 4th Meeting, anticipate three site plans.

Land Trust-Birdhouses that were placed by the Wildlife restoration are going to be reviewed by the Historic District Commission as some were placed on private property and new material was used from prior placed Birdhouses.

ZBA-Meeting at the end of July.

Wardens Report- Appointments made to Commissions at the Emergency Meeting need to be brought before this Board as they might be challenged.

A Motion was made by Pam Christensen seconded by Valerie Bulkeley to appoint Jim Mitchell as Dockmaster for one year.
PASSED UNANIMOUSLY

A Motion was made by Valerie Bulkeley seconded by Art Wright to appoint Charles Chadwick to the Planning and Zoning Commission for a five year term.
PASSED UNANIMOUSLY

A Motion was made by Art Wright seconded by Valerie Bulkeley to appoint Frank Keeney as a member of the Park Commission for a one year term.
PASSED UNANIMOUSLY

The Warden appointed Frank Keeney, President of the Park Commission.

A Motion was made by Jonathan Gengras seconded by Pam Christensen to appoint Bob Gay and Peter Bulkeley to the Park Commission as designated by the President of the Park Commission.
PASSED UNANIMOUSLY

The Warden discussed the impact of the new legislation that has been signed by both the House and Senate that redefines an elector for the Borough. It is awaiting signature by the Governor. This will happen and will open up opportunities for more involvement from the community. Discussion took place concerning whether to reappoint individuals whose terms were expiring from Commissions and how to move forward choosing candidates with the increase in the number of residents who would now be eligible to serve. The decision was made to ask for the Warden to talk to the individuals whose terms were expiring and see if they wanted to continue to serve and then move forward with nominations. Potential candidates were discussed.

**A Motion was made by Pam Christensen seconded by Jonathan Gengras to appoint Bill Walton as Alternate to the ZBA for a five year term.
PASSED UNANIMOUSLY**

The Warden then discussed the formation of a Committee for issues affecting the Borough Shoreline. It is to complement the Town of Old Saybrook Committee to insure that we are aware of issues affecting our shoreline and our interests. Bob Gay, Bill Webster and Jennifer McCann have agreed to serve. The State has indicated they will consider supporting a research project for the protecting the shoreline in the near future.

Other Business

Hammer Law is being reviewed by Campbell Hudson and then for a final review of the Burgesses and then a Public Hearing will be set for sometime this summer.

**A Motion was made by Art Wright seconded by Valerie Bulkeley that the Warden and ZEO represent the Burgesses in enforcing the Hammer Law on their behalf.
PASSED UNANIMOUSLY**

The new Park Monitor begins July 3rd. He will be available weekends and will do split shifts. He will be monitoring all the activities in the Borough. The General Manager intends to make adjustments to his schedule and duties as we move forward in the summer. It was requested that his schedule be forwarded to the Burgesses. Finally, he will be encouraging people to drive safe in the Borough and enforce no underage children driving golf carts.

An issue has come up concerning a past project that was done in the Borough by UCONN Professor, Peter Minutti. He is asking the Borough to sign an Audit report and issue funds owed that was agreed to in a contract. The Warden will follow up and investigate the Borough's obligations.

The sign at the Pier indicating where to park bikes is not where the Bike Racks are located. The General Manager is aware and is in the process of having them moved. Also, complaints have made concerning the Porto Potty by homeowners whose homes look out where it is located. They would like to have it turned around. The General Manager will look into the issue but knows that the structure would be hard to move. He will report back at the next Meeting.

Being no further business, a Motion was made by Valerie Bulkeley seconded by Jonathan Gengras to close the Meeting at 6:15PM.

Respectfully Submitted,

Julie G. LeBlanc, Clerk