

**BOROUGH OF FENWICK
BOARD OF WARDEN AND BURGESSES
SPECIAL MEETING
FRIDAY, APRIL 28, 2017**

APPROVED

PRESENT: Warden Fran Adams, Frank Keeney, Valerie Bulkeley, Jonathan Gengras, Ethel Davis, Arthur Wright, Pam Christensen, Robert Gay, General Manager Larry DeBlasiis, ZEO Marilyn Ozols.

OTHERS PRESENT: Newt Brainard, Peter Brainard, Jessica Gay, Chuck Chadwick, Robert Boody.

The Warden Called the Meeting to order at 5 PM.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: A Motion was made by Frank Keeney seconded by Valerie Bulkeley to accept the Burgess Minutes from March 31, 2017 as presented.
PASSED UNANIMOUSLY.

ELECTION UPDATE: The Borough Election will be held on Monday, May 1st. The results of the Election will be put on the Website.

GENERAL MANAGER'S REPORT: The Charity Golf Tournament to benefit the Old Saybrook Fire Department will be held on Saturday. They signed a liability waiver and all charity tournaments moving forward will be required to do the same.
Staffing: Kay Tucker's replacement Rita Barrett has been hired and will start May 8th. Additionally, Tom Archer will be leaving and Jason McWade will be promoted to Assistant Superintendent.

Office Hours: The Office Business hours will be changed as follows: From Daylight Savings time to October 31st-8:00 AM – 4:00 PM. During the summer, the Office will also be open the Saturday before July 4th, the Saturday before August 1st and Saturday before Labor Day from 9:00 AM- 1:00PM. Lastly, November 1-mid March 9:00 AM -3:00PM.

Park Monitor: Chuck Mercer will begin in June. The Burgesses wanted the General Manager to reiterate that the purpose of this position is to ensure the safety, security and privacy of the Borough residents. Rules apply unilaterally to Residents as well as the general public visiting the Borough.

Budget: Discussion took place concerning the first draft of the proposed budget for next year. The projection is for a surplus of \$75,000 given the reduction of two salaried positions and a 0% increase of the mill rate of 3.23.

TREASURER'S REPORT: The Treasurer and the General Manager presented the Capital Budget List. The Treasurer described the process in determining the Capital Budget.

- the Capital Project list is continually evolving
- The General Manager will estimate costs on the Capital Project list
- The Burgesses set priorities
- Treasurer makes financing plan (options)

The Burgesses discussed at length the priorities of the Projects presented to them by the General Manager and Treasurer. The Treasurer discussed financing options available to the Borough.

1. End of year Surplus
2. Fundraiser
3. Float a Bond
4. Sell lot in the Maintenance area (needs to be researched and approved)

It was determined that the critical need to repair and preserve the Hepburn Dune is the number one priority for the Burgesses. Larry DeBlasiis met with the DEEP and learned of a method that could be successful in the Hepburn Dune restoration. It would rebuild the Dune by changing the wave action and allowing the vegetation and plants to grow strong in the repaired Dune. Research shows that big storms are not the problem with destroying the Dune but the daily recurrent wave action breaks down the Dune. The Project would require cooperation with the LPLT and they are meeting on May 13th.

**A Motion was made by Jonathan Gengras seconded Frank Keeney to authorize the General Manager to hire a Coastal Engineer for up to \$20,000 to investigate the preservation of the area known as the Hepburn Dune and to request financial assistance from LPLT and other sources.
PASSED UNANIMOUSLY.**

Other Projects discussed as priorities were: repair the west and south side of the Pier, entryway to the Borough, Golf Course, 4 Nibang Avenue, and paving of roads as required.

BOARD AND COMMISSION REPORTS

The Warden appointed Frank Keeney as the President of the Park Commission.

**A Motion was made by Jonathan Gengras seconded by Art Wright to accept the nomination of Bob Gay, Margaret Wade and Robyn Gengras as Members of the Park Commission.
PASSED UNANIMOUSLY.**

The Burgesses then discussed possible appointments to open positions on the Commissions. Individuals suggested to serve will be contacted by the Warden or Chair of the Commission to see if they are willing to serve. Appointments will be done at the next Meeting.

Park Commission: Frank Keeney reported that a Presentation to the Community concerning the Golf Course and the Master Plan will be done sometime this summer. The Tree by the Pier will be coming down next week. The Cut through on the Sixth Hole is gone. The course has been aerated and the March revenues are down due to the weather.

Harbor Management: Frank Keeney called the Chair of the Commission to have him call a Meeting.

ZBA: Bob Gay reported the status of the Sciamé Appeal in the Court system.

P & Z: Chuck Chadwick spoke to the requirement of the Commission to present a “Plan of Development” to the State. They will be required to hold a Public Hearing and the Burgesses will have the opportunity to review. Also discussed was the number of applications that come through that are not complete and have mistakes. Finally, they are looking at the regulations concerning air conditioners and generators to accommodate the many requests.

Borough Event Policy:

A Motion was made by Valerie Bulkeley seconded by Frank Keeney to approve the Borough Event Policy.

FOR: Davis, Bulkeley, Wright, Keeney

AGAINST: Christensen, Gengras

MOTION PASSED.

WARDEN’S REPORT The Warden reported that the Borough’s relationship with the Town as increased substantially. It is a new era for them to support the Borough. They had a street sweeper come through the Borough last week. The Warden discussed the need for a philosophical discussion to take place concerning the need for the Borough to regionally cooperate with other communities and how the Borough fits in.

NEXT MEETING: FRIDAY, MAY 19TH AT 4 PM

Being no further business, at 8 PM, a Motion was made by Jonathan Gengras seconded by Frank Keeney to close the Meeting.

Respectfully Submitted,

Julie G. LeBlanc, Clerk