

**BOROUGH OF FENWICK
BOARD OF WARDEN AND BURGESSES
SPECIAL MEETING
SATURDAY, AUGUST 13, 2016 AT 9 AM**

APPROVED

Present: Warden Fran Adams, Frank Keeney, Arthur Wright, Ethel Davis, Valerie Bulkeley, Pam Christensen, Jonathan Gengras, General Manager Larry DeBlasiis, ZEO Marilyn Ozols.

Also Present: Bill Webster, David Savin, Robert Boody, Andrea Jones, Laurie Goldsmith,

The Warden called the meeting to order at 9 AM. He then opened the floor for Public comment. There was none.

A Motion was made by Valerie Bulkeley seconded by Ethel Davis to accept the minutes from the July 22, 2016 Burgess Meeting. Art Wright asked that the minutes be amended under the Planning and Zoning section for clarification. He moved to amend the Minutes as follows:

"In addition, the Commission is reviewing their Plan for Conservation and Development that is required every year by the state. It is to incorporate new changes from laws passed and new regulations. The Plan will go before the Burgesses and then to a Public Hearing. In respect to the P & Z regulations, amendments to the regulations are also under consideration. One item that will be added is in respect to home businesses in the Borough. The new regulation would not prevent home offices just commercial enterprise.

Miscellaneous: Recently, it has come up that a yoga class has been taking place on Borough land. It was suggested that the class go through the Junior Program so that it would not present an issue. Otherwise, the Burgesses would have to approve of the use of Borough land."

Passed Unanimously.

A Motion was made by Arthur Wright seconded by Valerie Bulkeley to pass the July 22, 2016 Minutes as amended.

Passed Unanimously.

A Motion was made by Ethel Davis seconded by Valerie Bulkeley to pass the July 31, 2016 Burgess Minutes as presented.

Passed Unanimously.

A Motion was made by Ethel Davis seconded by Valerie Bulkeley to pass the August 2, 2016 Burgess Minutes as presented.

Passed Unanimously.

General Manager's Report- Larry DeBlasiis reported that DEEP has agreed to an extension on the trapping permit until September 10, 2016. The trapper had never heard of the DEEP extending these types of permits. Five coyotes have been removed so the program has been successful. A new technique has been implemented on the greens that will reduce the use of

fertilizer and water usage. The method was tested last year with good results. The Burgesses asked if the greens are rolled and Mr. DeBlasiis stated that the Borough does not own a roller for the greens. The Park Ranger will be finishing for the summer in the next week. He will be available on a limited basis on weekends through early September. The Burgesses discussed issues that are ongoing: wrong way driving on Pettipaug, bikes not parked correctly at the Pier, non-residents at the Beach, and sailing instructors parking illegally on Pettipaug. The Park Ranger should be concentrating on these areas the rest of the summer and next summer. Park Commission President, Frank Keeney said that he will meet with the Park Ranger to focus on these areas. Mr. DeBlasiis presented a preliminary Master Golf Course Plan. A five year and ten year plan will be presented to the Burgesses in the near future and a formal plan will be presented to the community next summer. Frank Keeney will write a letter to the Community to put on the website stating the Plan will not be ready until next summer. The only project to be completed in this fiscal year is the first and ninth Fairway which has been approved and budgeted. The start date is October 1, 2016 and the holes will remain open with minimal disruption to the golfers. Art Wright asked why the grass area near the tennis courts was being watered and if it was city water. It was city water and was being done to keep the dust down. It is a nominal cost to the Borough.

Treasurer's Report- The Warden reported that the Bob Gay was unable to attend the meeting but reported that there are no surprises and that they are continuing to work on developing the Capital Plan.

Borough Road Closures: The Warden reviewed the issue concerning the procedure and protocol to close a Borough Road. The process involves notifying the Old Saybrook Police Commission which was not a requirement the last time the Borough closed the roads. This was the issue surrounding the closing of the roads for Member Guest. It was a timing issue. The Warden appointed a subcommittee of Jonathan Gengras and Frank Keeney to explore the protocol for the future closing of Borough roads. The goal will be to have a procedure in place for both the Burgesses and residents to be able to apply for closing a road in the Borough.

Nominating Committee- Frank Keeney and Jonathan Gengras reported that they came up with ten names of potential appointees for the Nominating Committee. From this list the Burgesses came up with five names with two alternatives to build the Committee. The criteria for the Committee included: age, geographic area within the Borough, generation, year round residency and junior program involvement. Jonathan Gengras will ask the nominees with Duby McDowell as Chair of the Committee.

A Motion was made by Jonathan Gengras seconded by Pam Christensen to appoint five individuals to the Nominating Committee with two alternatives should any of the first five decline.

Sue Webster, Bill Christensen, Laurie Goldsmith, Andrea Jones, Jim Wade, Jonathan Gengras,

Alternatives: Patsy Jones, Debbie Neely.

Passed Unanimously.

Board Reports-

Park Commission- Frank Keeney discussed the possibility of a fundraiser to raise money to fund the Golf Course Project. It would be a community event including Old Saybrook residents who use the golf course. It would also serve as a public relations opportunity for the Borough and the Town. FIF would have to be a part of the planning and handle the funds. It was also reported that a contractor has been hired to evaluate the "rock" issue on the swimming side of the Pier.

The goal would be to see if enough rocks could be removed to make a difference. The new anchors for the raft have been backordered and will not be available before the end of the summer. The lifeguards will continue to make boaters and swimmers aware of the situation. Finally, the Assistant Director for Parks and Recreation from Old Saybrook approached the Borough to use of the Ryder Course to hold a four week learn to golf program for adults. It would be held on Mondays from 5:30-7 PM for one and a half hours starting in September after Labor Day. It would be a donation on the part of the Borough.

Harbor Management- Frank Keeney reported that signs have been placed at the Pier indicating no diving at the Pier at any time.

P&Z- Public Meeting August 25, 2016

FIF- A meeting was held last week to elect officers: President Edie Gengras, J.D. Rehm Secretary, Cindy Patterson Treasurer. Art Wright reported that they are working on some changes to the Bylaws to increase the number of Directors and to incorporate rotating three year terms.

HDC-Next Meeting is in September.

Many Burgesses commented how informative the Presentation from the land use Attorney Zizka was. New Commission members were invited to the training session. It was suggested that this be an annual meeting to educate new appointees to Commissions. ZEO Marilyn Ozols organized the meeting and will arrange for another meeting after July 1, 2017.

ZBA-Next meeting August 25, 2016

Living Seashore- Bill Webster reported that a fundraiser is being considered along with the Land Trust.

Warden's Report- The first item for discussion was the view easement for 8 Neponset. The property is owned by Ethel Davis who recused herself from the discussion. Her daughter would respond to Burgess questions. View easements have never been held by the Borough. This would be setting precedent so the Burgesses spent time discussing all implications to the Borough including the benefit to the Borough as well as enforcement issues surrounding the easement.

A Motion was made by Valerie Bulkeley seconded by Frank Keeney to approve the request for a view easement at 8 Neponset whereby nothing can be on the property except its existing condition.

Discussion then took place stressing the need for legal analysis by a land use attorney to determine exactly what the Borough is gaining with this transaction and what the Borough's future obligation and enforcement responsibilities would be.

In Favor: none

Opposed: Wright, Christensen, Gengras

Abstain: Keeney, Bulkeley

Motion Fails

The Warden requested that ZEO, Marilyn Ozols contact Attorney Zizka to arrange a meeting with the Burgesses to discuss the View Easement. A special meeting will be called to address the issue if the information to make the decision is obtained before the next Burgess meeting.

Ethel Davis rejoined the Meeting.

Other Business- Jonathan Gengras brought up some conflicting information concerning the new golf pro for the Junior Program. The Junior Program feels that the golf pro should be able to use the nine hole course for teaching if a hole is available. General Manager Larry DeBlasiis

stated that he needs to work with the Starters to coordinate the activity. Frank Keeney will develop protocol for the golf pro and the starters so that the issues can be sorted out. Member Guest was discussed as to the amount of underage drinking that occurred. Given that this is a Borough event and the Borough is liable this should not occur. It was requested that this item be added to a future Agenda to be discussed at length. Pam Christensen updated the Burgesses concerning the yoga class that was discussed at the last Burgess Meeting. The class was being offered through the Junior Program so that it would have been fine. However, the class was not filled so was not held.

The next meeting will be held on Monday, August 29, 2016 at 5 PM.

A Motion was made at 11:45 AM from Valerie Bulkeley seconded by Jonathan Gengras to adjourn the meeting.

Respectfully Submitted,

Julie G. LeBlanc, Clerk