

**BOROUGH OF FENWICK
BOARD OF WARDEN AND BURGESSES
SPECIAL MEETING
JANUARY 8, 2016 AT 4 PM**

APPROVED

Present: Warden Fran Adams, Frank Keeney, Arthur Wright, Jonathan Gengras, Pam Christensen, Valerie Bulkeley, Ethel Davis.

Also Present: Robert Gay, Treasurer; General Manager, Larry DeBlasiis; Marilyn Ozols, ZEO/LUA; Bill Webster, Susan Webster, Robert Boody, Chuck Chadwick.

The Warden called the meeting to order at 4 PM. The floor was open to the public for Comments. No one spoke.

A Motion was made by Ethel Davis seconded by Pam Christensen to approve the December 12, 2015 Minutes as submitted.

PASSED UNANIMOUSLY.

It was noted that the Minutes approved included the clarification concerning the Harbor Management Letter that was sent to the Town Selectman concerning the lack of a police boat patrolling the Sound this past summer. The intent of the letter was "to note the lack of enforcement during the 2015 summer season, endorse an Old Saybrook expenditure to ensure a presence in 2016, and go on record as recommending that the no wake zone bordering Fenwick should be extended."

General Manager's Report-

Larry DeBlasiis noted in his report that the DEEP has not responded as of yet regarding the COP to finish the work including cost sharing on the Crab Creek Bridge. Letters will be sent out to past season ticket holders to remind them it is time renew. If there is no response, the holder will be dropped. Requested repairs at the last meeting for 4 Nibang have been completed. The office is evaluating a new Purchase Order System. No decision has been made whether to move forward with the system but will also look at other products as well. A formal engineering report has not been received concerning the 1st and 9th Fairway Project but preliminary information indicates that the project would not create issues surrounding the area. In addition, burying the telephone wires has been researched and the cost would be substantial. Finally, the WHP Planting was discussed and it was noted that Daryl Aresco is looking into the specifics of the plan concerning the number of plants and shrubs. Also, there are other expenses associated with this project not in the proposal such as equipment rental.

Treasurer's Report-

The Treasurer, Bob Gay reported that there were no surprises to report and that due to the warm weather golf revenues were doing very well. He indicated that given the present scenario a smaller project for the Borough was doable.

-A philosophical discussion took place by the Burgesses concerning the Borough's fiscal policy and the need to build a rigid budgeting process accompanied with a Capital Budget with contingencies. It was decided to prioritize building a three-five year Capital Plan and to follow this plan moving forward. In addition, funds should be put aside every year to build the Reserve Fund as in the past so that a financial cushion for the Borough is maintained.

Board, Commission and Committee Reports

- **LPLT**-Pam Christensen, the Burgess liaison to the LPLT reported that the Land Trust was in the process of reviewing matters of governance and compliance of their Bylaws, the need for an executive Committee and the Land Trust's role they play within the Borough concerning how to handle violations and easements. An attorney has been hired who will report back to them in March concerning these issues and to define their Standards and practices. The Warden then led a discussion with the Burgesses to discuss how the LPLT and the Borough build a cooperative working relationship and that the LPLT is separate and distinct from the Board of Warden and Burgesses and that both entities are working to benefit the Land within the Borough. If there are issues on Borough land that are under easement it is the responsibility of the Burgesses to have the situation rectified but not in situations with issues between landowners and the LPLT. Further discussion will take place at the next Burgess Meeting and after the LPLT March Meeting.
- **ZBA**- Bob Gay reported that the appeal on behalf of the Sciamé west lot was denied by the Superior Court upholding the ZBA's decision.
- **FIF**-Art Wright reported that there was no meeting since the last Burgess Meeting but reminded the Board that the FIF had agreed to support the golf course project up to \$20,000 with matching funds from the Borough.
- **HDC**- A meeting is being held tomorrow with two residences on the Agenda: Sciamé-renovations on the East house and Pulver-with changes to their home. The Commission is also discussing potential changes to guidelines and procedures.
- **Park Commission**-After further discussion from the General Manager's comments earlier concerning the WHP Spring Planting Request it was decided to send the report back to the committee for further review and research concerning the types of plantings and design. The Plan should be available for review for the next Burgess Meeting.
- **Harbor Management**-Frank Keeney reported that Harbor One budgets \$100,000 for dredging the marina each year and then has to further pay to dump the sand at both Cornfield Point (\$13 a yard) and a New Haven site (\$32).

Warden's Report- The Warden discussed the following three issues for further review at the next Burgess Meeting.

- The decision whether to retain the Park Monitor for the 2016 Summer season
- The consideration of surveillance cameras at the entrance to the Borough
- The consideration of how to recoup the cost of repairing roads damaged by heavy equipment related to construction projects.

Other Business- Bob Gay discussed two possible ways to address the Fee issue mentioned by the Warden either through a road agreement for a whole house construction with the contractor or through the contractor taking out a bond. He also requested that it become mandatory with any construction that merestones be placed on site plans and be submitted to the Borough for Borough records.

Being no further business, a Motion was made by Valerie Bulkeley seconded by Jonathan Gengras to close the meeting at 6 PM.

Respectfully Submitted,

Julie G. LeBlanc, Clerk