

# APPLICATION to the INLAND WETLANDS AGENCY



Inland Wetlands Agency  
Borough of Fenwick  
580 Maple Avenue  
Old Saybrook, Connecticut 06475  
Phone: (860) 388-3499 fax: (860) 388-1469

Application Number: \_\_\_\_\_  
Date of Submission: \_\_\_\_\_  
Date of Receipt: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_ DEEP Fee: \_\_\_\_\_

- REGULATED ACTIVITY PERMIT
- REGULATED ACTIVITY PERMIT MODIFICATION
- PERMITTED USE AS OF RIGHT: Section 4.1\_\_\_ (a, b, c, d, e, f, or g)
- NON-REGULATED USE: Section 4.2\_\_\_ (a, b, or c)

1. PROPERTY LOCATION AND DESCRIPTION:

Street Address: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_

2. RECORD OWNER:

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

3. APPLICANT:

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_  
c. Interest in Property:  
 fee simple  option  lessee  easement  other (specify) \_\_\_\_\_

4. PROFESSIONAL ENGINEER:

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

5. LICENSED LAND SURVEYOR:

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

6. LICENSED ARCHITECT / DESIGNER: (check here if not applicable )

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

7. LANDSCAPE ARCHITECT / LANDSCAPER: (check here if not applicable )

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

8. ATTORNEY: (check here if not applicable )

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

9. DESIGNATED CONTACT:

a. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_  
b. Mailing Address: \_\_\_\_\_

10. Purpose and Description of Proposed Activity (or nature of proposed modification); include proposed erosion and sedimentation controls and other management practices and mitigation measures which may be considered as a condition of issuing a permit for the proposed regulated activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority: restore, enhance and create productive wetland or watercourse resources

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If above space is not sufficient, please attach additional sheet(s).

11. ALTERNATIVES. Identify alternative(s) which would cause less or no environmental impact to wetlands or watercourses and why the alternative as set forth in the application was chosen; all such alternatives shall be diagramed on a site plan or drawing:

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If above space is not sufficient, please attach additional sheet(s).

12. Complete and attach the Statewide Inland Wetlands & Watercourses Activity Reporting Form.

13. See attached Sections 7.5, 7.6 and 7.7 of the Regulations for additional requirements.

*By signing this application, the applicant acknowledges that he/she is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information. Further, by signing this application, the applicant authorizes the members and agents of the Agency to inspect the subject land, at reasonable times, during the pendency of an application and for the life of the permit.*

Signature of Owner/Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*(If the applicant is not the owner, the owner shall submit a statement authorizing the applicant to act as his/her agent in making this application.)*

## Inland Wetlands and Watercourses Regulations – Application Requirements – Sections 7.5 to 7.7

- 7.5 All applications shall include the following information in writing or on maps or drawings:
- a. the applicant's name, home and business mailing addresses and telephone numbers; if the applicant is a Limited Liability Corporation or a Corporation the managing member's or responsible corporate officer's name, address, and telephone number;
  - b. the owner's name, mailing address and telephone number and written consent of the land owner if the applicant is not the owner of the land upon which the subject activity is proposed;
  - c. the applicant's interest in the land;
  - d. the geographical location of the land which is the subject of the proposed activity and a description of the land in sufficient detail to allow identification of the inland wetlands and watercourses, the area(s) (in acres or square feet) of wetlands or watercourses to be disturbed, soil type(s), and wetland vegetation;
  - e. the purpose and a description of the proposed activity and proposed erosion and sedimentation controls and other management practices and mitigation measures which may be considered as a condition of issuing a permit for the proposed regulated activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority: restore, enhance and create productive wetland or watercourse resources;
  - f. alternative which would cause less or no environmental impact to wetlands or watercourses and why the alternative as set forth in the application was chosen; all such alternatives shall be diagramed on a site plan or drawing;
  - g. a site plan showing the proposed activity and existing and proposed conditions in relation to wetlands and watercourses and identifying any further activities associated with, or reasonably related to, the proposed regulated activity which are made inevitable by the proposed regulated activity and which may have an impact on wetlands or watercourses;
  - h. names and mailing addresses of adjacent land owners;
  - i. statement by the applicant that the applicant is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information;
  - j. authorization for the members and agents of the Agency to inspect the subject land, at reasonable times, during the pendency of an application and for the life of the permit;
  - k. a completed DEP reporting form; the Agency shall revise or correct the information provided by the applicant and submit the form to the Commissioner of Environmental Protection in accordance with section 22a-39-14 of the Regulations of Connecticut State Agencies;
  - l. any other information the Agency deems necessary to the understanding of what the applicant is proposing;
  - m. electronic copies of all maps, plans, surveys, drawings and similar documents shall also be provided submitted as pdf (Portable Document Format) files on CD or DVD media unless the Commission or its agent agrees to a different electronic format or medium; and
  - n. submission of the appropriate filing fee based on the fee schedule established in section 19 of these regulations.
- 7.6 At the discretion of the Agency or its agent, or when the proposed activity involves a significant impact, additional information, based on the nature and anticipated effects of the activity, including but not limited to the following , is required:
- a. site plans for the proposed activity and the land which will be affected thereby which show existing and proposed conditions, wetland and watercourse boundaries, land contours, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the land and the proposed activity, prepared by a professional engineer, land surveyor, architect or landscape architect licensed by the state, or by such other qualified person;
  - b. engineering reports and analyses and additional drawings to fully describe the proposed activity including any filling, excavation, drainage or hydraulic modifications to watercourses and the proposed erosion and sedimentation control plan;
  - c. mapping of soil types consistent with the categories established by the National Cooperative Soil Survey of the U.S. Natural Resources Conservation Service; the wetlands shall be delineated in the field by a soil scientist and the soil scientist's field delineation shall be depicted on the site plans;
  - d. a description of the ecological communities and functions of the wetlands or watercourses involved with the application and the effects of the proposed activity on these communities and wetland functions;
  - e. a description of how the applicant will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application and each alternative which would cause less or no environmental impact to wetlands or watercourses, and a description of why each alternative considered was deemed neither feasible nor prudent;
  - f. analysis of chemical or physical characteristics of any fill material; and
  - g. management practices and other measures designed to mitigate the impact of the proposed activity.
- 7.7 The applicant shall certify whether:
- a. any portion of the property on which the regulated activity is proposed is located within 500 feet of the boundary of an adjoining municipality;
  - b. traffic attributable to the completed project on the site will use streets within the adjoining municipality to enter or exit the site;
  - c. sewer or water drainage from the project site will flow through and impact the sewage or drainage system within the adjoining municipality; or,
  - d. water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality.