

**BOROUGH OF FENWICK  
HISTORIC DISTRICT COMMISSION  
SPECIAL MEETING & PUBLIC HEARING – MARCH 27, 2020  
VIRTUAL MEETING, 9:00 AM**

A special Meeting and Public Hearing of the Fenwick Historic District Commission was held using the Zoom meeting format on Saturday, March 27, 2021. Notice of the meeting was posted in a timely manner on the Fenwick kiosk and on the website.

Members Present: Valerie Bulkeley, Deborah Neely, Beverly Keeney, Ashley Gengras (Alternate), Mike Reynolds (Alternate), Scott Pulver (Alternate).

Members Absent: Matt Myers, Patsy Jones.

Others Present: Marilyn Ozols, ZEO and HDC Compliance Official, one member of the public.

**1. Call to order**

Vice Chairman Bulkeley called the meeting to order at 9:00 a.m. and seated M. Reynolds and A. Gengras as voting members. A quorum was established (Bulkeley, Neely, Keeney, Gengras, Reynolds).

Members agreed to take the items out of order in hopes that a representative for the 8 Agawam application would attend.

**4. Public Hearing: 24 Agawam Avenue, map 10, lot 49.** E. Clayton III & Ashley Gengras, owners and applicants. Application HDC21-005 to install screens in existing third floor porch.

A. Gengras recused herself for this application and presented. S. Pulver was seated as a voting member for this application.

A. Gengras stated that they are looking to put screens in the existing third floor porch on the back of the house and noted that she had provided pictures. She stated that it is a tiger wire bronze screen, the same as the screen in the porch on the west side of the house; there will be three panels. She added that she had not sent the abutter notification the required eight days before the meeting, but that all of the abutters had now been notified and no abutters can see the screens. In response to questions, she stated that the screens will be permanent and the partitions will be pvc.

B Keeney stated that the information was clearly spelled out; the screens match the existing screens and fall within the criteria.

After asking for public comment and any additional input, **on a motion by D. Neely seconded by B. Keeney, it was voted unanimously to close the public hearing and go into regular session.**

For: Bulkeley, Neely, Keeney, Pulver, Reynolds.

Against: None.

Abstain: None.

**5. Possible Action on HDC21-005, 24 Agawam.**

B. Keeney stated that they need to be mindful of the abutter notices going forward. Members agreed that they had made an exception at the last meeting and will for this application considering that it is a minimal change, but that going forward they will not make an exception.

Based on the discussion in and after the hearing, **B. Keeney moved to approve the application as presented and to grant a Certificate of Appropriateness for Application HDC21-005, 24 Agawam Avenue, to install screens in existing third floor porch. D. Neely seconded the motion and it was approved unanimously.**

For: Bulkeley, Neely, Keeney, Pulver, Reynolds.

Against: None.

Abstain: None.

A. Gengras resumed her seat as a voting member and the public hearing resumed.

**2. 8 Agawam Avenue, map 10, lot 5.** 8 Agawam Partners LLC, owner, and Paul Castello, applicant. Application HDC21- 004 to install 2 ac condensing units on west side of house.

No representative for the applicant was in attendance. Members considered tabling the application but agreed to review the information submitted and determine if it was sufficient to act on the application.

M. Ozols stated that the application shows the proposed condensers tucked in on the side of the house and visible only by looking through the arborvitae at the tennis courts. She added that the owner has stated that the existing shrubs will remain and displayed a picture of the location submitted by the owner. Members noted that two condensers are shown on the plan and if they take action, they can add a stipulation that the condensers be screened.

After asking for public comment and any additional input, **on a motion by D. Neely seconded by M. Reynolds, it was voted unanimously to close the public hearing and go into regular session.**

For: Bulkeley, Neely, Keeney, Gengras, Reynolds.

Against: None.

Abstain: None.

**3. Possible Action on HDC21-004, 8 Agawam Avenue.**

V. Bulkeley stated that it is difficult for the Commission if the applicant is not available to answer questions and that if the Commission does not believe that it has enough information, it can deny the application.

D. Neely stated that the application is for two ac units that are tucked in and that she believes that, with a stipulation that the units be screened, they have sufficient information to make a decision. Members agreed.

Based on the discussion in and after the hearing, **D. Neely moved to approve the application as presented and to grant a Certificate of Appropriateness for Application HDC21-004, 8 Agawam Avenue, to install two ac compressors tucked into the niche on the west side of the house with the stipulation that they be screened from public view either by fencing or evergreens. B. Keeney seconded the motion and it was approved unanimously.**

For: Bulkeley, Neely, Keeney, Gengras, Reynolds.

Against: None.

Abstain: None.

**6. Approval of Minutes:** March 6, 2021.

**D. Neely moved that the minutes of the previous HDC meeting on March 6, 2021 be accepted as written. M. Reynolds seconded the motion and it passed unanimously.**

For: Bulkeley, Neely, Keeney, Gengras, Reynolds.

Against: None.

Abstain: None.

M. Ozols stated that the Borough will be installing two security cameras, one on each front corner of 4 Nibang Avenue, and displayed a picture of the camera that will be used. Members indicated that a camera is similar to a light fixture which requires a Certificate of Appropriateness and that not requiring one would be a dangerous precedent to set.

**7. Adjourn.**

**On a motion by B. Keeney, seconded by D. Neely, it was voted unanimously to adjourn at 9:23 a.m.**

Respectfully submitted,

Marilyn M. Ozols, Acting Clerk