

BOROUGH OF FENWICK
HISTORIC DISTRICT COMMISSION
REGULAR MEETING & PUBLIC HEARING –NOVEMBER 7, 2020
VIRTUAL MEETING, 9:00 AM

A Regular Meeting and Public Hearing of the Fenwick Historic District Commission was held using the Zoom meeting format on Saturday, November 7, 2020. Notice of the meeting was posted in a timely manner on the Fenwick kiosk and on the website.

Members Present: Matt Myers, Valerie Bulkeley, Deborah Neely, Beverly Keeney.

Members Absent: Patsy Jones, Mike Reynolds (Alternate), Ashley Gengras (Alternate), Scott Pulver (Alternate).

Others Present: Marilyn Ozols, ZEO and HDC Compliance Official.

1. Call to order.

Chairman Myers called the meeting to order at 9:00 a.m. A quorum was established (Myers, Bulkeley, Neely, Keeney).

2. Public Hearing: 6 Pettipaug Avenue, map 10, lot 39. Jonathan Gengras, owner and Edith Gengras, applicant. Application HDC20-033 to extend garden fence.

No one was present to present the application, which entails only completing the fourth side of a previously approved garden fence enclosure. M. Ozols stated that the application was submitted with the intention to complete the work later in November, after the meeting. Unfortunately, after the application was submitted but prior to the meeting, the handyman completed the work. Members noted that the applicant went through the proper steps and it is simply the completion of a previously approved fence.

No members of the public were present. After asking for any additional input, **on a motion by V. Bulkeley, seconded by D. Neely, it was voted unanimously to close the public hearing and go into regular session.**

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

3. Possible Action on HDC20-033, 6 Pettipaug Avenue.

Based on the discussion in the hearing, **B. Keeney moved to approve the application as presented and to grant a Certificate of Appropriateness for Application HDC20-033, 6 Pettipaug Avenue, to extend the garden fence. D. Neely seconded the motion and it was approved unanimously.**

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

On a motion by V. Bulkeley, seconded by B. Keeney, it was voted unanimously to go back into public hearing.

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

4. **Public Hearing: 31 Pettipaug Avenue, map 10, lot 19.** Patricia & Samuel Jones, Trustees, owners and Patricia Jones, applicant. Application HDC20-034 to replace adjacent wood, double windows with single aluminum clad double hung window.

P. Jones was unable to attend. Members noted that the application is to replace a window on the north side, behind trees in a heavily planted area, and it cannot be seen. Moreover, the new design is more consistent with the other windows in the house than the existing design is.

No members of the public were present. After asking any additional input, **on a motion by V. Bulkeley, seconded by D. Neely, it was voted unanimously to close the public hearing and go into regular session.**

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

5. **Possible Action on HDC20-034, 31 Pettipaug Avenue.**

Based on the discussion in the hearing, **V. Bulkeley moved to approve the application as presented and to grant a Certificate of Appropriateness for Application HDC20-034 to replace adjacent wood, double windows with single aluminum clad double hung window. D. Neely seconded the motion and it was approved unanimously.**

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

6. **Approval of Minutes:** September 28, 2020.

V. Bulkeley moved that the minutes of the previous HDC meeting on September 28, 2020 be accepted as written. D. Neely seconded the motion and it passed unanimously.

For: Myers, Bulkeley, Neely, Keeney.
Against: None.
Abstain: None.

7. **Old Business / Other Business.**

a. Application Supporting Materials Matrix.

Members reviewed the draft and made modifications. The intent is to provide an easy reference for applicants. The revised version will be distributed to members, posted on the website, and carried on the agenda of the January meeting for additional review.

b. 2021 Meeting Schedule.

The draft schedule was reviewed and corrected. Meetings will be held on the first Saturday of every other month starting in January, unless that Saturday falls on a holiday weekend, in which case the meeting will be the second Saturday. An additional meeting will be held on the first Saturday in June for the convenience of people who want to complete work before the Hammer Law goes into effect. The schedule will be filed and posted on the website.

c. String Lights.

V. Bulkeley asked about exterior string lights. These come under the jurisdiction of HDC unless they are displayed for less than 30 days in a calendar year. Members noted that there are lights at 25 Pettipaug Avenue and 2 Neponset Avenue. M. Ozols will notify the owners.

d. 20 Fenwick Avenue.

Members inquired if the garage had been demolished and if this was part of the application. Demolition was not part of the application. M. Ozols will investigate.

e. Tall Hedges.

Members noted that the amended regulations require HDC review of any proposed hedge that serves the purpose of creating a wall. They noted that multiple tall hedges will impact the beauty of what Fenwick is all about because they will disrupt the open space that was always there as well as the views to the water.

8. Adjourn.

On a motion by D. Neely, seconded by V. Bulkeley, it was voted unanimously to adjourn at 9:42 a.m.

Respectfully submitted,

Marilyn M. Ozols, Acting Clerk