

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WARDEN AND BURGESSES FRIDAY, JULY 20, 2018 AT 4 PM AT 4 NIBANG AVENUE, FENWICK, CT.

Present: Warden Newt Brainard, Arthur Wright, Frank Keeney, David Savin, Jonathan Gengras, Pam Christensen, Peter Brainard Jr., Robert Gay, General Manager Jeff Champion, ZEO Marilyn Ozols.

Others Present: Bill Webster, Cindy Patterson, JD Rehm, Pooh Brainard, Margaret Wade, Wayne Arute, Peter Duncan, Skip Gengras, Chuck Chadwick.

The Meeting was called to Order by the Warden at 4 PM.

The Floor was opened to the Public for Comments:

JD Rehm addressed the Burgesses to request that the Borough Roads be closed for the upcoming Member Guest Golf Tournament. Discussion took place concerning the position of the Old Saybrook Police Department and which Borough Roads would be considered to be closed. It was decided to have Frank Keeney and the Warden meet with Chief Spera to request certain roads be closed for certain times for Saturday and Sunday. The request would be based on the safety of the residents given the increase in population of the Borough for this weekend.

Bill Webster told the Warden that Larry DeBlasiis sends his regards. In addition, he reported the number of bikes, motorcycles and golf carts illegally parked down at the Point near Webster Path. The Warden will have the Park Monitors spend more time down in the area patrolling.

Cindy Patterson wanted to again mention the Sea Level Rising Meeting for Residents to be held on July 28th at 9 AM at St. Mary's By the Sea. Jessie from GZA and Andy Fisk will be speaking. The Warden asked ZEO Marilyn Ozols to put out a Blast to the Residents to remind them of the Meeting.

Margaret Wade asked that the Borough look into increasing pick up of Recyclables for next summer. The amount of Recyclable trash is outpacing regular garbage so it should be picked up more frequently. The Warden agreed that this is an issue as well as the size of the Recyclable Bin is too small as well. The Warden asked that Jeff and Daryl look into the issue.

Pooh Schmitt wanted to report to the Burgesses the excellent job the new Park Monitor Dan was doing down on the Point with monitoring the trespassing fishermen. There has been little to no activity since he has been on the job. The Warden has asked the two Park Monitors to keep a log of the interactions they have with residents and non residents to see where they are most effective and/or ineffective.

Approval of Minutes

A Motion was made by Jonathan Gengras seconded by Pam Christensen to approve the June 29, 2018 Minutes as presented.

PASSED UNANIMOUSLY.

General Manager's Report

General Manager Jeff Champion handed out the Park Monitor Schedule for the rest of the season. Dan and Chuck will be splitting the time.

Solar Panels were discussed with the advantages to the Borough as threefold: small decrease in annual electricity expenses, predicable costs and stability over the long run, and zero maintenance costs. The Burgesses discussed the aesthetics of the Panels as well as the Panels cutting down glare and heat from the roof onto the golf course. The Warden will discuss further with Jeff and come back to the Burgesses with more information.

First Class Contract for email has been cancelled. If any Burgesses are not using the new Email system, Jeff asked to let him know because the Borough is paying for each mailbox separately. The Warden encouraged all to use the new site @fenwicknews for Borough business but if not let Jeff know so we can save the money.

The EZ Link POS System has been analyzed by Frank Keeney and Greg Millard and they will be putting a recommendation together for the next Burgess Meeting to discuss. The goal would be to implement the system for 2019.

The new Borough Phone System is installed and working.

Treasurer's Report

Bob Gay reported that the fiscal year surplus looks to be around \$30,000 but that includes \$10,000 of funds that will be used for Pier expenses that will be completed in the Fall.

Bob then discussed the need for the Borough to manage their available cash balances to earn interest. He presented three options: money market funds, Treasury Bills and Cd's. Each investment vehicle was explained for its advantages of safety, liquidity and benefit to the Borough. Bob believes the Borough can earn about \$6000 per year by utilizing a cash management system.

A Motion was made by David Savin seconded by Jonathan Gengras to give the authority for Bob Gay to set up one or more cash management accounts and for the cash balances to be decided on in the future.

PASSED UNANIMOUSLY.

Board, Commission and Committee Reports

A Motion was made by Pam Christensen seconded by Jonathan Gengras to appoint the following:

-Matthew Myers-Full Member to the Historic District Commission-Term to 2023

-Beverly Keeney to fill in for the remainder of Joan Wright's Term on the Historic District Commission-Term to 2020

-Jamie Gay-Full Member to the Harbor Management Commission-Term to 2023 with the assurance that he will attend one to two meetings a year.

PASSED UNANIMOUSLY.

Jonathan Gengras reported that Duby McDowell agreed to Chair the Nominating Committee this year. The Committee will be appointed at the next Burgess Meeting.

Road Committee: Needs a representative from the West end. Warden to recommend a candidate.

Concerns Committee:

Pam Christensen reported that the Committee met and reviewed the history and past actions of the Committee. Members agreed that the priority for this Committee would be to research ways in which access to the Borough could limit non residents. Mike Zizka will attend the next meeting to be held on Friday, July 27th at 4:00 PM at 4 Nibang to explain potential avenues to restrict access. Members were asked to prepare questions for Mr. Zizka. The Committee also recommends closing public access to the Borough from Wilson Avenue. They intend to ask Mr. Zizka if this is legal and to determine where and to best implement. The Warden reiterated that the residents of Wilson Avenue should be consulted and be part of the decision making process.

The second item discussed at the Meeting was the Park Monitor golf cart and uniform. The Committee felt that the golf cart needed to be upgraded and should have a sign to identify him as the Park Monitor. In addition, he should have a uniform to identify who he is as well. Two quotes for golf carts were provided to the Burgesses with varying add ons (horns, sirens, spotlights etc.). The golf cart would be used in the off season by the Borough Office. All agreed that uniform shirts should be purchased and the signage should be prominent on the cart stating "Park Monitor". During the meeting, a Resident, Peter Duncan, while leaving the Meeting stated he would donate 50% of expense for the new cart. Some Burgesses felt that more quotes were needed for the cart and that the old cart should be looked at to determine whether it could be refurbished.

A Motion was made by Pam Christensen seconded by Peter Brainard Jr., to upgrade the Park Monitor uniform and provide signage for the golf cart and to purchase a new/used golf cart for a cost not to exceed \$5000.

FOR: Christensen, Brainard Jr., Savin, Gengras

AGAINST: Wright, Keeney

MOTION PASSES.

Warden Report

**A Motion was made by Jonathan Gengras seconded by Pam Christensen to approve the application for Parking on 4 Nibang Avenue and the intersection of Neponset and Sequassen for September 8, 2018 for the Gay Wedding.
PASSED UNANIMOUSLY.**

**A Motion was made by Peter Brainard Jr., seconded by Jonathan Gengras to amend and approve the application for Parking at 4 Nibang Avenue on July 28, 2018 for the Arute Event.
PASSED UNANIMOUSLY.**

The Warden had a request for a gelato bicycle vendor to park on Borough property down by the Beach. The Bicycle would have to be trailered in and out of the Borough. Some Burgesses felt that it was not legal and others felt it would be monitored and restricted to certain areas. The Warden said he would tell the vendor to stay on Borough Roads and see how it goes.

Updates:

The Warden met with the Jessica Gay and Brooke Girty from the LPLT and had an open discussion about the working relationship between LPLT and the Borough concerning Golf Course maintenance and LPLT easements on the golf course. They agreed with the current arrangement to be informed rather than requiring permission for the maintenance and operation of the Course. LPLT will meet and tour conservation areas to be mowed with Daryl and Jeff. David Savin mentioned the need to trim the area on the fourth rough as it is a safety issue as you can't see golfers or children while driving.

Inquiries have been made to the Warden concerning yard work being done at certain hours by residents and lawn companies that are disturbing residents. The Warden will put out a request to the community asking that if you can limit lawn contractors from doing your lawn on the weekends it would be appreciated. In addition, homeowners should try to be considerate at what time owners are mowing their lawns both during the week and weekend. The Hammer Law is being reviewed at Campbell Hudson's office and when it comes back to the Warden he will incorporate some of these requests for managing times for lawn maintenance in the Borough.

David Savin asked for an update on the legality of whether the Borough could sell the Maintenance Lot. Frank Keeney stated that he reported at a prior meeting that Peter Bulkeley would be the contact who would sign a document that the reversionary rights would be removed if the Borough chose to sell the lot.

Other Business

Art Wright reported that FIF has requested a Capital Projects List from the Burgesses. One Project mentioned was the Playground as the Inspector this year was hesitant to pass the Playground and said that next year he would not if the Playscape was not repaired or replaced. Discussion centered around the fact that certain Residents indicated interest in donating funds toward replacing the Playground equipment and the type of equipment that could be purchased.

ZEO Marilyn Ozols mentioned that Planning and Zoning is proposing regulation amendments to address raising existing buildings to meet flood regulations when the new height will exceed 35 feet and addressing minor modifications on existing developed properties when the new work falls within the 50 foot coastal resource setback. The regulations will require special permits rather than variances. The public hearing will be in August.

Peter Brainard Jr., announced that he has moved to Charleston, South Carolina and would be resigning from the Board as of September 30, 2018 as he knows he will be unavailable for meetings starting in October. The Warden and the Board will look for a candidate to fill out the remainder of his term which expires in June 2019.

Frank Keeney thanked Peter for his service to the Borough and the Board accepted his resignation.

Julie LeBlanc reported that the Voter Canvass Forms have been sent out to the Electorate.

Next Meeting: August 11, 2018 at 8:30AM. This will include a Discussion with the Residents concerning Short Term Rentals in the Borough.

**Being no further business, A Motion was made at 6:12 PM by Jonathan Gengras seconded by Pam Christensen to close the Meeting.
PASSED UNANIMOUSLY.**

Respectfully Submitted,

Julie G. LeBlanc, Clerk

