

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WARDEN AND BURGESSES FRIDAY, JUNE 29, 2018 AT 4 PM AT 4 NIBANG AVENUE, FENWICK, CT.

Present: Warden Newt Brainard, Arthur Wright, Frank Keeney, Jonathan Gengras, Pam Christensen, David Savin, Peter Brainard, Jr., Robert Gay, General Manager Jeff Champion, ZEO Marilyn Ozols.

Others Present: Bill Webster, Cindy Patterson, JD Rehm (left early), Duby McDowell (came late)

The Meeting was Called to Order by the Warden at 4:05 PM.

The Floor was opened to the Public:

Cindy Patterson announced that the Donor Recognition Parties for FIF and LPLT will be held on July 8th and July 22nd. The Shoreline Project Presentation to the Community will be held on July 28th from 9-10 at St. Mary's by the Sea. Two Representatives will be speaking, one from GZA and the other from the Connecticut River Conservancy. The Program will discuss the Sea Level Rising Issue affecting the Borough presently and in the future and the two Shoreline Dune Projects. The Warden asked that Marilyn Ozols put a Blast out on Monday with the information.

Approval of the Minutes

**A Motion was made by Frank Keeney seconded by Peter Brainard Jr. to accept the May 26, 2018 Burgess Minutes as presented.
PASSED UNANIMOUSLY.**

**A Motion was made by Frank Keeney seconded by Jonathan Gengras to accept the June 14, 2018 Minutes with the following amendment: under the Section "Update on Hepburn Preservation Project" a clarification is made "two grants have been applied for: the Borough of Fenwick received a CIRCA Grant for the engineering and monitoring portion of the Project and LPLT is working with Andy Fisk from the Connecticut River Conservancy to find other grant opportunities.
PASSED UNANIMOUSLY.**

Board, Commission and Committee Reports

The Warden opened the discussion to disband the Sea Level Rising Committee. Bill Webster was asked to speak and he felt that the Committee never operated effectively. There was no Secretary so Minutes were not taken and the need for the Committee no longer exists.

**A Motion was made by Frank Keeney seconded by Pam Christensen to disband the Sea Level Rising Committee.
PASSED UNANIMOUSLY.**

Moving forward the Burgesses decided that all decisions affecting the Sea Level Rising Issues will be financial and the Burgesses would be making the decisions so no new Committee should be formed. The Warden asked Bill Webster if he would be available to be a resource and advocate for the research and information collected by the former Sea Level Rising Committee and he agreed.

Nominating Committee

The Warden would like to select the Chairperson for the Committee and then have that individual come forward with members for the Committee. Jonathan Gengras was asked to be the Burgess to find a Chairperson and the Burgesses will approve the person at the next meeting. The goal is to have the Committee in place by the end of July so that they can meet in August and put forth a slate before the summer season ends. In addition, the Warden asked the Clerk to email the current list of Electors to the Burgesses as well as have a voter canvas done of the Electorate.

Road Committee

The Road Committee was also discussed as Bill Webster informed the Burgesses that Dick Berluti would like to step down as Chairperson but would like to stay on the Committee. GZA will be looking to this Advisory Committee to assist in the new design of Sequassen Avenue when the Dune Project is completed. The Burgesses also requested that a representative from the West side of the Borough be named to this Committee as well to represent that end of the Borough.

Historic District Commission

Joan Wright has asked to resign from the Commission and will stay on until a replacement is named. The Warden is still waiting to finalize the remaining Commission Member.

Harbor Management Commission

This Commission has had a history of having issues with getting a quorum. Therefore, in talking to potential members the Warden has requested that the Member be available for one or two meetings a year.

**A Motion was made by Jonathan Gengras seconded by David Savin to reappoint Peter Duncan as an Alternate for a five year term ending 2023.
PASSED UNANIMOUSLY.**

The Warden is still trying to make contact with another member of the Committee to determine their availability.

Warden's Report

The Warden reported that the Pier and Golf Course are in great condition and he commended Jeff Champion and Daryl Aresco on their hard work. He then asked Jeff Champion to report on the Borough's Activities.

The Park Monitor who will be on site is Dan Bergante a part time summer employee of the Borough and a full time custodian at the Old Saybrook High School. The Warden has met with him to explain the duties and responsibilities of the Position and the expectations of the Position. Chuck Mercer will be back in the middle of July and the intention is to hopefully employ both parties. A copy of the Park Monitor schedule will be sent to the Burgesses along with contact numbers of both Jeff, Dan and Chuck. The Warden requested that a Blast go out to the Community introducing the Park Monitors to ask Residents if they see something that is a problem in the Borough that they should notify the Warden or General Manager Jeff Champion. Discussion included the type of activities that need to be monitored: consistent enforcement of rules of the Borough, illegal fishing activity on Sequassen, and west end entrance into the Borough. The Warden stressed that this Position continues to be a work in process.

The Lifeguards are starting this weekend. The Playclass budget is now under the Borough's finances. Unfortunately, it has been discovered that the Playclass is losing money due to the shrinking population of children in the Programs. The current surplus may be used this year and a further deficit may be incurred. Jeff wanted to inform the Burgesses of the issue and he recognizes that a full financial analysis will need to be conducted this September. A review of the mechanics of the revenues, expenses and the setting of fees will be analyzed.

Beach furniture is all on the beach with the exception of additional mini chaise lounges that are ordered but the blue cushions are on backorder. No date has been provided when they will be in but hopefully sometime this summer. This was funded through FIF.

The Pier has been opened for the season however the contractor still needs to do some additional repointing to which we held back \$9250 for final payment in the Fall after completion of the Project.

The Warden asked that discussion concerning Solar Panels be tabled for a future Meeting.

Jeff asked if all the Burgesses had successfully signed on to First Class. He will wait a few more days but needs to give thirty days' notice to cancel the contract with First Class. The new phone system has been installed and is working.

The Outer Lighthouse has been broken into for the second time this year. The Borough was called and notified by an individual but it is the owner's responsibility to fix the problems and secure the property.

The Warden and Frank Keeney met with Campbell Hudson to review the Fenwick Yacht Club lease that needs to be signed with the Borough. Matt Myers of the FYC will review the document on behalf of the FYC and both parties will sign. The only change from the original lease that was not signed was the addition of a thirty day Termination Right on the Borough's behalf. Also discussed in the Meeting: reversionary rights of 4 Nibang, Maintenance lot

reversionary rights and possible options to privatizing the Pier which the Warden will share with the Burgesses in an email.

Other Business

Frank Keeney wished to second the Warden's comments on the terrific job done by Jeff and Daryl and their team in preparing the Borough for the summer. He also noted that Daryl put on the pads out at the Pier even though the Burgesses had agreed to hire a subcontractor to perform the work.

The Warden also noted that Frank introduced him to Chief Spera and they had a cordial and productive discussion about the Borough and the Town. He felt that the Chief wanted an open dialogue concerning issues such as: closing the roads, patrolmen issuing tickets for illegal parking, trespassing on Borough property to note a few. Frank further noted that after the last Burgess Meeting when vandalism was reported he spoke to the Chief who had an officer assigned to the case in twenty four hours. In addition, Andy Griswold filled a police report concerning the crime and the investigator interviewed residents to see if they saw anything.

Last, Christine Nelson the Old Saybrook Town Planner called the Warden and asked him if he would want her to fold the Borough into the Hazard Mitigation Plan for the Town to the State.

NEXT MEETING: July 20, 2018 at 5 PM.

Tentative Date for the Short Term Rental Discussion: August 11, 2018 at 9 AM.

**Being no further business, a Motion was made by David Savin seconded by Jonathan Gengras to close the Meeting at 5:21 PM.
PASSED UNANIMOUSLY.**

Respectfully Submitted,

Julie G. LeBlanc Clerk