

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WARDEN
AND BURGESSES FRIDAY, JULY 21, 2017 AT 4 PM AT 4 NIBANG
AVENUE, FENWICK, CT.**

Present: Warden Newt Brainard, Frank Keeney, Arthur Wright, Pam Christensen, Jonathan Gengras, Peter Brainard, Jr., Robert Gay, General Manager Larry DeBlasiis, ZEO Marilyn Ozols.

Not Present: David Savin

Others Present: Bill Webster, Cindy Patterson, Jessica Gay.

The Warden called the Meeting to Order at 4:02 PM.

The Floor was opened for Public Comment.

Cindy Patterson reported that at 8 am the other morning a 65 pound coyote was walking through their yard and she would like the community notified out of concern for small children. A Blast will be sent out on Monday to inform the Borough of the risk.

Bill Webster updated the Board on the progress of the hatching of the Piper Plover eggs. It is critical for their survival that they are not disturbed. He would like the Path to be temporarily closed to the Beach until the eggs have hatched. He offered the use of his Path and estimated it would probably be for about three weeks. In addition, a sign will be placed where the area has been identified so that individuals will know not to disturb the eggs. In addition, Bill Webster discussed that he would like to have some feedback from the Board when issues are brought up in the Public Comment portion of the Burgess Meetings. Finally, he suggested that the Burgesses have a Town Hall Meeting for the Residents to educate the Community. The Living Seashore Committee could assist with the material and the Presentation.

The Clerk read a letter from Linda Frankel discussing the condition of the Beach and the disrepair of the furniture. In the letter, she volunteered to put together a Committee to “do a study of the current status and develop a proposal for future handling of the process” for the Beach area to ensure that the furniture is in good shape for the summer season.

Approval of the Minutes

A Motion was made by Jonathan Gengras seconded by Frank Keeney to approve the Burgess Meeting Minutes from July 7, 2017 as presented. PASSED UNANIMOUSLY.

Discussion of Beach Furniture at the Beach

The Burgesses discussed the present condition of the Beach and the Furniture. Daryl Aresco sent a Bill to the Park Commission to purchase items for repairing and replacing furniture. This prompted a discussion with the following conclusions:

- Create a schedule of dates to open and close the Beach
- The Budget needs to include repairing/replacing Beach furniture-Park Commission should have meetings in April and October to check on the Status of the Beach
- An Inventory of Beach Furniture at the beginning of the Season and end of the Season needs to be conducted.
- Research should be done on how to improve the installation of the Boards which are placed at the Beach as it is time consuming and expensive

Frank Keeney will reach out to Linda Frankel and work with her to discuss opening/closing procedures. It was also noted that this Spring a multitude of factors affected the opening of the Beach at the requested date. These factors included the following: the rainy weather, the Contractor hired for repairing the Pier was not able to do the work until June 28 and the Borough Staff was short staffed due to the resignation of the Assistant Superintendent.

Reorganization of Borough Office

The Warden, Jonathan Gengras and Art Wright met with the Borough staff: Larry DeBlasiis, Marilyn Ozols and Daryl Aresco to discuss the needs of the Borough Office and issues moving forward. It was determined that a replacement for the General Manager with the current job responsibilities should be pursued. A draft of the job description was discussed and how to find potential candidates. A Search Committee was formed including the Warden, Art Wright and Jonathan Gengras. They will review Resumes with the goal to interview six candidates with a final two candidates to be interviewed by the Full Board. The goal is to post the position in one week and the Committee will report back the progress at the next Meeting.

Appointment of Jim Mitchell as Dockmaster

A Motion was made by Frank Keeney seconded by Jonathan Gengras to appoint Jim Mitchell as Dockmaster from July 1, 2017 to June 30, 2018. PASSED UNANIMOUSLY.

Discussion of Hepburn Dune and Marsh Preservation Project

Larry DeBlasiis reported that GZA was chosen to conduct the Preliminary Design Phase for the Project. The Report should be available in December and will include estimated costs and recommendations. In addition, they offered to apply for grants to help defray costs for the long term project. Three options will be presented with

one final recommendation. This Monday will be the kickoff meeting including DEEP, Juliana Barrett, UCONN and Borough staff. LPLT approved \$10,000 towards the GZA study with the assurance that the Sequassen Dune restoration be included in the long term project. Larry DeBlasiis stated that Phase Two of the Design Phase will include the Sequassen Dune. It was noted that given the many different individuals, committees and organizations involved in this project that it is imperative that communication between all parties be maintained and that one individual be the lead on the Project. The office of the General Manager will be the lead and will ensure continuity on Larry's retirement.

Other Business

Jonathan Gengras noted that this past weekend the Park Monitor drove the golf cart on the Pier. He also questioned the need for him at certain times of the week. The Warden indicated he would drive around with him and assist him with familiarizing himself with the residents and responsibilities of the job. It was noted that there has been damage in the last week on the ninth hole and on the Ryder Course from evening golf cart rides. It was felt that the Park Monitor could help monitor the inappropriate driving of the golf carts during this time of the evening. In addition, traffic was increasing from the Old Fenwick Road entrance and Burgesses encouraged him to monitor that area as well.

Frank Keeney announced that Tim Gerrish, the Golf Course Architect, would be available on August 12th for three hours to answer and discuss the Master Plan of the Golf Course to the Community. The location is to be determined.

Pam Christensen reported that the LPLT had turned down the Borough's application to dump behind 4 Nibang. The LPLT has hired Judy Preston, an environmental consultant, to review all LPLT properties and easements and asked her to look at the 4 Nibang site. She found that the area had both inorganic and toxic items and that the dumping should not continue. The LPLT is willing to work with the Borough to "identify items that can be composted or integrated into the previous dumping site and to use our environmental consultant to find solutions for inorganic and toxic items that must be stored temporarily." Frank Keeney reported that the asphalt had already been removed from the site by the Borough staff. The Burgesses discussed getting a dumpster for the back of the Maintenance building for inappropriate material for dumping.

The LPLT is considering a no fly zone in the Borough for drones. Andy Griswold at their past Meeting indicated that the osprey see the drones as an enemy and will leave their nests and will not return. The Borough asked the LPLT to send information concerning this issue to the Burgesses for discussion and suggestions on how to enforce this issue as well.

Next Meeting: Friday, August 18, 2017 at 4 PM.

Being no further business, a Motion was made by Jonathan Gengras seconded by Pam Christensen at 5:36PM to close the Meeting.

Respectfully Submitted,

Julie LeBlanc, Clerk