

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WARDEN AND BURGESSES FRIDAY, JUNE 16, 2017 AT 4PM AT 4 NIBANG AVENUE , FENWICK, CT.

Present: Warden Fran Adams, Arthur Wright, Frank Keeney, Ethel Davis, Jonathan Gengras (left at 5 PM), Pamela Christensen (arrived late), Valerie Bulkeley, Robert Gay, General Manager Larry DeBlasiis

Others Present: Newt Brainard

Call to Order: The Warden called the Meeting to Order at 4PM.

Open Forum to Speak: Julie LeBlanc spoke to thank the Warden Fran Adams, Ethel Davis and Valerie Bulkeley for their commitment and service to the Borough.

Approval of the Minutes

A Motion was made by Ethel Davis seconded by Valerie Bulkeley to approve the Minutes for the Burgess Meeting Minutes from May 19, 2017 as presented. PASSED UNANIMOUSLY.

A Motion was made by Valerie Bulkeley seconded by Ethel Davis to approve the Burgess Meeting Minutes from May 27, 2017 as presented. PASSED UNANIMOUSLY.

General Manager's Report

General Manager Larry DeBlasiis reported that golf revenue is down due to the terrible weather conditions this spring. Work to upgrade 4 Nibang is progressing with issues arising in the basement with electrical wires that are exposed. This will result in slightly higher costs to complete the project but ensure that the building is up to code and safe. The Junior Program is all set for the upcoming season. Marilyn Ozols worked on putting the payments for the Program on the Borough website using PayPal. This will greatly assist in collecting the funds from the participants. Any additional costs that are incurred by using PayPal will be paid for by the Junior Program.

Additional Notes:

- Tennis Courts are completed
- Pier has one day and half left with the contractor before decking can go down. Weather again has been an issue for completing the work
- Roads have been patched and calcium is going down next week
- Lifeguards are ready to go for the summer
- There is still a need for short term maintenance personnel.

The Burgesses stated that the goal is for the Beach to be ready for Memorial Day however due to the weather issues this year it was not possible. Finally, a discussion took place concerning issues with unsafe trees on Resident property that abuts the golf course. The Resident needs to correct the safety issue within twenty four hours or the Borough will fix the safety issue and send the bill to the homeowner.

Treasurer's Report: Robert Gay requested that starting in the next fiscal year all capital expenditures be identified in the Minutes so they can be tracked and identified appropriately. He also noted that 47% of the Budget is paid for by taxes. The rest is derived from golf course revenues. This has been the worst golf revenue number in six years but the good news is that there is no member guest tournament this summer so we will have \$8000 more dollars in revenue in August.

Discussion on Proposal for the Dune Restoration- Larry DeBlasiis has requested three companies to fill out a RFP, which is due July 7th. A meeting will be held with Larry DeBlasiis, Bob Gay, Marilyn Ozols and a representative from the LPLT to discuss the RFP with the companies interested in bidding the work. A discussion took place to make sure that the LPLT is going to share the cost of the work as well as the funding from the Marsh Madness account.

The Warden informed the Burgesses that Juliana Barrett would be bringing a maximum of nine UCONN professionals for a tour of the Dune area and the Borough on Wednesday. He requested that a Burgess representative be available for the Tour when the date is confirmed.

Discussion of Tree Planted on Restricted Property- The Warden met with Borough Counsel and Connie Wilson to discuss modifying the Trust to allow the Tree to be planted on the restricted area. They are willing to modify the gift to allow the planting. In addition, they approved the enclosure and plantings around the Port o Potty but were reluctant to approve relocating the playscape.

A Motion was made by Valerie Bulkeley seconded by Ethel Davis to approve in principle to amend the Agreement between Connie Wilson and the Borough with regard to the lot donated to the Borough. PASSED UNANIMOUSLY.

Board Meetings

Park Commission-meeting in two weeks

Planning and Zoning-Meeting was May 20; applications were approved with stipulations for Myers (porch), Neely (air conditioner), Millard (air conditioner) and Munn (air conditioner). In addition, the Planning document required by the State every ten years is in process and will have a Public Hearing in August and will also be presented to the Board of Burgesses. Art Wright also followed up with the issue

of determining what constitutes a Resident in the Borough. Further investigation is required and seems to be rather open.

Historic District- Chip Gengras is removing a picket fence and replacing it with a lattice fence but it will not be done until September but work has been approved.

LPLT- Meeting one week ago and presented new slate of Officers. President – Jessica Gay, Vice Presidents - Sue Webster and Brooke Girty, Treasurer - Cindy Patterson. Members - Jack Gagne, Liz Soule, Hadley Duncan.

It was also reported that the request made by Ethel Davis to grant parking approvals for the Borough on three properties under easement (property adjacent to Savin property, lot near member guest tent, 4 Nibang) was denied. The reason provided for the denial was that the requests were infrequent.

Warden's Report

A Motion was made by Valerie Bulkeley seconded by Frank Keeney to ratify the Appointments of the following Electors to the following Boards or Commissions:

Harbor Management: Jonathan Gengras- Member -2022
Wayne Arute-Member-2020
Christopher Jones-Alternate-2020
Peter Duncan-Alternate-2018

Historic District: Deborah Neely-Member -2022
Lucy Borge-Alternate-2020

Planning and Zoning: Taysen VanItallie-Member-2022
Ann Pulver-Alternate-2021

PASSED UNANIMOUSLY

The Warden reported that Hall and Connie Wilson are accepting the road ending and seawall properties and Borough Counsel is creating the documents for the transfer of property from the Borough to the Wilson's.

June 24 there will be an increase in traffic due to a Party being held at 10 Pettipaug.

Donn Dobson, the Old Saybrook Fire Marshall, has resigned from his position. There are two assistants who will fill in for his responsibilities.

The Warden announced the Burgesses who will be the liaisons for the next year. The new Warden, Newt Brainard agreed to the following: Park Commission - Frank Keeney; LPLT - Pam Christiansen; Historic District - Marilyn Ozols on an interim basis; Planning and Zoning and FIF - Art Wright; ZBA - Peter Brainard Jr.; Harbor Management - Jonathan Gengras.

It was noted that the Harbor Management should be an integral partner in the Shoreline Project.

The Warden spoke that it was his honor and privilege to serve as the Warden these past two years. He felt that the Burgesses, while discussing controversial topics, always treated each other with respect and he wanted to thank them for their service. Frank Keeney then wanted to additionally thank Warden Fran Adams, Ethel Davis and Valerie Bulkeley for their service to the Borough and that he enjoyed working with all of them.

Being no further business, a Motion was made by Valerie Bulkeley seconded by Frank Keeney to adjourn the Meeting at 5:40 PM. PASSED UNANIMOUSLY.

Respectfully Submitted,

Julie LeBlanc, Clerk