

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF WARDEN AND
BURGESSES WEDNESDAY, FEBRUARY 28, 2018 AT 5 PM AT 4 NIBANG
AVENUE, FENWICK, CT.**

Present: Warden Newt Brainard, Frank Keeney, Arthur Wright, Pamela Christensen, David Savin, Jonathan Gengras, Robert Gay.

Not Present: Peter Brainard, Jr.

Others Present: Cindy Patterson, Bill Webster, General Manager Jeff Champion, and Guest Speaker: Jesse Baldwin, Project Manager/Coastal Geologist GZA, Inc.

The Meeting was called to Order at 5:05 PM.

The Warden opened the Floor for Public Comment.

-Bill Webster wanted to express his thanks to Daryl for patching the Road out to the Lighthouse.

Approval of the Minutes

**A Motion was made by Frank Keeney seconded by Jonathan Gengras to
approve the January 31, 2018 Minutes as presented.
PASSED UNANIMOUSLY.**

GZA Report on the Hepburn Dune and Marsh Preservation Project: Jesse Baldwin

The Borough contracted with GZA to “evaluate the existing conditions at the site and to develop shoreline stabilization alternatives (preferably using a Living Shoreline approach)”. The Report included: an analysis of Historic and Existing Conditions of the Area, Development of Living Shoreline Alternatives to protect the Marsh and a Comparative Analysis of the Alternatives. In addition, GZA also assisted the Borough in attaining a Grant with CIRCA (Connecticut Institute for Resilience & Climate Adaptation) which will be used to assist with the funding for the final engineering and design of the Project. It is important to note that moving forward with the Project is not a condition to accepting the Grant funding. The Living Shoreline approach is a new concept in the State of Connecticut although it has been implemented successfully in the North Carolina for awhile. The CIRCA definition of a Living Shoreline is “Living shorelines mimic natural settings and have many positive co-benefits to erosion control, including but not limited to: habitat creation, water quality enhancement, and maintaining natural coastal processes.” DEEP is very interested in pursuing this type of preservation technique in the State and is supportive of this type of Project in the Borough. If the Borough moves forward, the Project would be used as a case study for CIRCA.

Mr. Baldwin presented four Alternatives with a range of cost estimates with one recommended alternative. All proposed Alternatives require local, State and Federal environmental approvals as well as the Borough’s Planning and Zoning Commission.

In addition, all alternatives are subject to continual maintenance at varying degrees. The recommended Proposal is a Dune Restoration with a Reinforced Stone Core and Plantings with Cobble and Sand Beach Nourishment, Intertidal Sand Fill, Marsh Creation and Stone Sills.

The Warden and Burgesses asked many questions and discussion centered on understanding the Project and future impact. The Warden commented that with limited resources available to the Borough where is the Borough shoreline most vulnerable and where do we protect ourselves first. Discussions will continue at the next Burgess Meeting.

General Manager's Report

Jeff Champion provided his Report and noted the following:

- Hot water heater has been fixed
- Park Ranger inquiries have gone out
- Coyote trappings are on hold
- Tree service that has been delayed will commence next month
- Golf course has reopened after being closed for seven weeks

Pier Update: Discussion took place concerning three options available to repair the west side of the Pier. Every year we continue to spend funds to patch this side. It could make it through another season with patch it repairs again but will definitely have to be fixed for the following summer. The West side of the Pier is crucial to protecting the Pier. FIF will be contacted to assist with the funding if the Project is approved.

A Motion was made by Jonathan Gengras seconded by Pam Christensen to completely remove all remaining CCA piles, wave wall, decking, etc. and replace with all Greenheart piles, Greenheart Framing, Greenheart wave wall and removal Ipe deck panels (Brazilian Walnut) on the west side of the Pier.

FOR: Christensen, Gengras, Keeney, Savin

AGAINST: Wright

MOTION PASSES.

Beach Furniture: Replacement and additional purchases for furniture for the Beach is \$13,000. The list was given to Art Wright to present to FIF for funding. FIF will only fund capital purchases not repairs.

Technology: First Class Email System will be replaced hopefully in the next few weeks. Please note that if Burgesses and others are using their personal email for correspondence if the Borough is sued your personal email could be accessed. The Office phone system will not be in by April and a quote will be available at the next Meeting. The EZ links system for the golf course is being researched and will have a quote also for the next meeting.

Treasurer's Report

The Financial Reports are in the new format. The Borough is good shape although with the golf course being closed for seven weeks we will need a good March and Spring to make Budget.

Season ticket revenue is down due to seven individuals not renewing due to age. The refinancing has closed and the savings will start to be seen in next month's financials.

Warden's Report

Member Guest: Only one response from the website plea for individuals to volunteer to run the Tournament this August. The Warden is going to reach out to a few more individuals to see if they will come forward to help.

Boards and Commissions:

Concerns Committee: Three Members had an organizational meeting over the phone to discuss how to manage the Committee. A survey will be conducted with the Members and then a phone call meeting with all members will be scheduled at the end of the Month.

Park Commission: Frank Keeney followed up with the Coyote issue. He has talked to the Police Chief and he is willing to assist in getting a trapping permit with DEEP if an incident occurs in the Borough that mandates this type of action.

Moment of Silence

The Warden requested a Moment of Silence for the passing of Eliza Rose McCann the daughter of Dagan and Gabriella McCann and granddaughter of Jennifer McCann.

Next Meeting: Friday, April 6th at 4 PM.

**There being no further business, a Motion was made by Frank Keeney seconded by David Savin to close the Meeting at 7:05 PM.
PASSED UNANIMOUSLY.**

Respectfully Submitted,

Julie G. LeBlanc, Clerk